

# Position Description



Position Title	<b>Tilt Train Presentation Attendant</b>
Position No	00031182
Delegation Level	007
Job Designation	CTT Maintainer 1 (Mechanical)
Organisational Unit	Tilt Train Presentation - Gracemere Regional Rollingstock
Work Centre	Gracemere
Position Type	Permanent
Rail Safety Worker	Yes
Medical Fitness Standard	NHS Cat 3 ATTP
Performance Plan Type	Team Member - CEMP
Shiftworker	Yes
Classification (Range)	ET1 .3 - ET1 .5
Pay Scale Type	RStock Maintenance
Reports to Position	TPA Team Leader

## **QUEENSLAND RAIL VALUES:**

- 1 Queensland Rail - We do better together
- Treat others with respect - We appreciate everyone's contributions and differences
- Empower our people - We have confidence in our people
- Act Safely - We work safe, to go home safe
- Make a positive difference - We learn from today, to improve tomorrow

## **Position Purpose**

Provide an efficient and high quality cleaning, presentation and minor maintenance service for the Rockhampton Tilt Train and other passenger trains as required.

## **Position Responsibilities**

1. Provide a high quality of presentation and cleaning of the Rockhampton Tilt Train and other passenger trains as required.
2. Contribute to reliability and availability of the Rockhampton Tilt Train through performance of minor maintenance in accordance with the relevant procedures and instructions.
3. Ensure accurate data input to the Maintenance Management Systems encompassing the SAP and other systems (including component tracing) and maintenance scheduling.
4. Carry out all work observing all relevant safety and environmental requirements.
5. Perform all other associated duties and functions necessary for the efficient operation of the depot.
6. Work in a co-operative relationship with all other employees while carrying out the duties of a Tilt Train Presentation Attendant.

## **Additional Factors**

The appointee will be required to :-

- Comply with Queensland Rail's Code of Conduct;
- Observe all legal and safety obligations of the organisation;
- Work shift work;
- Work a 10 in 14 roster;
- Travel in the area covered by the Depot as required.

The appointee may be required to:-

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- Be called in after hours;
- Attend training and re-skilling at a location other than their home Depot.

## What is the key selection criteria

1. Substantial skill in working co-operatively and productively with other employees involved in cleaning, minor maintenance or similar activities.
2. Substantial manual dexterity and co-ordination skills.
3. Substantial level of interpersonal communication and customer service skills.
4. Sound level of literacy and numeracy skills.
5. Sound skills in the application of Quality Improvement and Workplace Health and Safety Legislation.
6. Knowledge of and willingness to commit to and work within Queensland Rail's Values and Behaviours.

## Pre-employment Checks:

Not Applicable

## Mandatory Qualifications (If not already held, I will gain these when in position)

- 40007588 Wunya Induction
- 30000912 Communications (QNRP)
- 40011261 Lockout - Gracemere Maintenance Depot
- 30000908 Safely Access the Rail Corridor (QNRP)
- 40006426 Apply Fatigue Management Strategies
- 40001627 Building Emergency Procedures
- 40003802 Provide CPR 12 Mths
- 40003803 Provide First Aid
- 40011020 Depot Warden Training - Part 1
- 40011152 Depot Warden Training - Part 2
- 40008876 Working in the Electrified Territory
- 40008657 NHS Cat 3 ATTP

## Enterprise Qualifications (If not already held, I will gain these when in position)

- 40009601 Code of Conduct Refresher
- 40013480 Fraud Awareness Induction
- 40011727 Gracemere Rail Complex Induction
- 20900022 Fire Fighting / Extinguishers

## Health, Safety and Environment Responsibilities

Comply with the overarching document called Health, Safety and Environment Responsibilities MD-11-6843 located in the Safety and Environment Management System.

## Personal Protective Equipment needs:

Refer to relevant business instructions.

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## **Safety Publications**

Refer to relevant business instructions.

## **Please Note:**

Queensland Rail has a random alcohol and other drug testing program.

Testing can occur anywhere, at any time, on any day.