

# Position Description



Position Title	<b>Project Manager (Engineering)</b>
Position No	00088752
Delegation Level	006
Job Designation	Project Manager (Engineering)
Organisational Unit	QTMP Growth SEQ Project Delivery SEQ Project Delivery
Work Centre	Brisbane
Position Type	Temporary
Rail Safety Worker	No
Medical Fitness Standard	Refer to relevant business instructions.
Performance Plan Type	
Shiftworker	No
Classification (Range)	PT5 .1 - PT5 .4
Pay Scale Type	ASPT
Reports to Position	Program Delivery Manager

## QUEENSLAND RAIL VALUES:

1 Queensland Rail - We do better together  
Treat others with respect - We appreciate everyone's contributions and differences  
Empower our people - We have confidence in our people  
Act Safely - We work safe, to go home safe  
Make a positive difference - We learn from today, to improve tomorrow

## Position Purpose

To provide project management services, on-site coordination and interface management of infrastructure project execution undertaken within Queensland Rail and external to Queensland Rail as required.

## Position Responsibilities

1. Develop project plans and scopes, programs, risk management plans, cost plans and cash flows within approved scope and budgets in consultation with all stakeholders.
2. Determine resource requirements as well as contractual and procurement strategies to be adopted for the project and engage and commission external services providers, including contractual negotiations and periodic reviews of performance.
3. Conduct and implement Risk Management and value engineering activities throughout the project life cycle, conducting consultations with community groups, Unions, Statutory Authorities, Construction Disciplines and other stakeholders in relation to the project.
4. Monitor and manage the implementation of project activities in relation to progress against program and budget, cash flow, work quality and track possession utilisation.
5. Develop and implement project reporting to Senior Management and stakeholders on project progress, with emphasis on actual and potential variations to cost, time and quality.
6. Finalise project activities, including quality and scope sign-offs, closure of project financial systems, project audits and review preparation of final project reports to Senior Management.
7. Maintain close liaison with on-site operations and traffic operations to ensure project objectives and infrastructure standards are achieved.

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## **Additional Factors**

The appointee will be required to :-

- Comply with Queensland Rail's Code of Conduct;
- Observe all legal and safety obligations of the organisation;

## **What is the key selection criteria**

1. High level of management skills within a multi-disciplinary project management environment including Project Safety, Environmental and Quality Assurance Legislation and requirements.
2. High level written, oral communication, negotiation and interpersonal skills.
3. Substantial skills in developing, monitoring, controlling and forecasting budgets within defined cost and time limitations.
4. Substantial knowledge of Rail Infrastructure Standards, operations and practices and its inter-relativity with rail operations.
5. Substantial analytical, conceptual, planning, programming and computer skills.
6. Knowledge of and willingness to commit to and work within Queensland Rail's Values and Behaviours.

## **Pre-employment Checks:**

Not Applicable

## **Health, Safety and Environment Responsibilities**

Comply with the overarching document called Health, Safety and Environment Responsibilities MD-11-6843 located in the Safety and Environment Management System.

## **Personal Protective Equipment needs:**

Head and Face protection

Eye Protection

Hearing Protection

Hand Protection

High Visibility Clothing

Safety Footwear

Sunscreen SPF 15+

## **Safety Publications**

QR Electrification Safety Booklet

QR Weekly Notice

Your Health (Newsletter)

C.E.O.'s Safety Statement

C.E.O.'s General Safety Rules

## **Please Note:**

Queensland Rail has a random alcohol and other drug testing program.  
Testing can occur anywhere, at any time, on any day.