

Position Description



Position Title	Project Manager (Engineering)
Position No	00088752
Delegation Level	006
Job Designation	Project Manager (Engineering)
Organisational Unit	QTMP Growth SEQ Project Delivery SEQ Project Delivery
Work Centre	Brisbane
Position Type	Temporary
Rail Safety Worker	No
Medical Fitness Standard	Refer to relevant business instructions.
Performance Plan Type	
Shiftworker	No
Classification (Range)	PT5 .1 - PT5 .4
Pay Scale Type	ASPT
Reports to Position	Program Delivery Manager

QUEENSLAND RAIL VALUES:

1 Queensland Rail - We do better together
Treat others with respect - We appreciate everyone's contributions and differences
Empower our people - We have confidence in our people
Act Safely - We work safe, to go home safe
Make a positive difference - We learn from today, to improve tomorrow

Position Purpose

To provide project management services, on-site coordination and interface management of infrastructure project execution undertaken within Queensland Rail and external to Queensland Rail as required.

Position Responsibilities

1. Develop project plans and scopes, programs, risk management plans, cost plans and cash flows within approved scope and budgets in consultation with all stakeholders.
2. Determine resource requirements as well as contractual and procurement strategies to be adopted for the project and engage and commission external services providers, including contractual negotiations and periodic reviews of performance.
3. Conduct and implement Risk Management and value engineering activities throughout the project life cycle, conducting consultations with community groups, Unions, Statutory Authorities, Construction Disciplines and other stakeholders in relation to the project.
4. Monitor and manage the implementation of project activities in relation to progress against program and budget, cash flow, work quality and track possession utilisation.
5. Develop and implement project reporting to Senior Management and stakeholders on project progress, with emphasis on actual and potential variations to cost, time and quality.
6. Finalise project activities, including quality and scope sign-offs, closure of project financial systems, project audits and review preparation of final project reports to Senior Management.
7. Maintain close liaison with on-site operations and traffic operations to ensure project objectives and infrastructure standards are achieved.

Position Description



Additional Factors

The appointee will be required to :-

- Comply with Queensland Rail's Code of Conduct;
- Observe all legal and safety obligations of the organisation;

What is the key selection criteria

1. High level of management skills within a multi-disciplinary project management environment including Project Safety, Environmental and Quality Assurance Legislation and requirements.
2. High level written, oral communication, negotiation and interpersonal skills.
3. Substantial skills in developing, monitoring, controlling and forecasting budgets within defined cost and time limitations.
4. Substantial knowledge of Rail Infrastructure Standards, operations and practices and its inter-relativity with rail operations.
5. Substantial analytical, conceptual, planning, programming and computer skills.
6. Knowledge of and willingness to commit to and work within Queensland Rail's Values and Behaviours.

Pre-employment Checks:

Not Applicable

Health, Safety and Environment Responsibilities

Comply with the overarching document called Health, Safety and Environment Responsibilities MD-11-6843 located in the Safety and Environment Management System.

Personal Protective Equipment needs:

Head and Face protection
Eye Protection
Hearing Protection
Hand Protection
High Visibility Clothing
Safety Footwear
Sunscreen SPF 15+

Safety Publications

QR Electrification Safety Booklet
QR Weekly Notice
Your Health (Newsletter)
C.E.O.'s Safety Statement
C.E.O.'s General Safety Rules

Please Note:

Queensland Rail has a random alcohol and other drug testing program.
Testing can occur anywhere, at any time, on any day.