

Position Description



Position Title	Principal Adviser Rail Safety
Position No	00064527
Delegation Level	006
Job Designation	Adviser
Organisational Unit	Systems & Governance Rail Safety
Work Centre	Brisbane
Position Type	Permanent
Rail Safety Worker	Yes
Medical Fitness Standard	NHS Cat 4 Other (No Medical Required)
Performance Plan Type	Tech Professional Expert
Shiftworker	No
Classification (Range)	AS7 .1 - AS7 .4
Pay Scale Type	ASPT
Reports to Position	Manager Rail Accreditation

QUEENSLAND RAIL VALUES:

1 Queensland Rail - We do better together
Treat others with respect - We appreciate everyone's contributions and differences
Empower our people - We have confidence in our people
Act Safely - We work safe, to go home safe
Make a positive difference - We learn from today, to improve tomorrow

Position Purpose

Lead the development and continuous improvement of Queensland Rail's Safety and Environment Management System as it pertains to Rail Safety and the obligations of an accredited Rail Transport Operator under the Rail Safety National Law (Qld) 2017.

Position Responsibilities

1. Participate as a member of the Rail Safety team to develop, maintain and implement elements of Queensland Rail's Safety and Environment Management System to ensure standards and procedures are up to date, are continuously improving and comply with legislative and organisational requirements.
2. Provide support to the Manager Rail Accreditation in the establishment and implementation of rail safety strategies, frameworks and policies to ensure that industry best practice and learnings from rail safety incidents are optimised to continuously improve the safety of railway operations and supporting systems.
3. Develop, facilitate, coordinate and implement safety documents including standards, specifications, safety related documents and instructions in accordance with internal policies and procedures.
4. Provide advice and assistance to stakeholders and customers on how to meet their rail safety obligations as set out in the Safety and Environment Management System and the Rail Safety National Law.
5. Participate in review of operational performance, the conduct of systems audits and audits of compliance with Safety and Environment Management System requirements.
6. Prepare and review safety cases, change management plans, change requests and other safety documentation and where necessary make suitable recommendations for adoption at the appropriate level of

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management to ensure safety risks are being appropriately managed.

7. Assist and/or facilitate various forums where rail safety issues are discussed and agreed for remedial action.
8. Achieve the Queensland Rail, Rail Safety business targets, objectives, performance measures, safety responsibilities and continually seek to implement business performance improvement initiatives.

Additional Factors

The appointee will be required to :-

- Comply with Queensland Rail's Code of Conduct;
- Observe all legal and safety obligations of the organisation;

What is the key selection criteria

1. Extensive knowledge of requirements of the Rail Safety National Law (Qld) 2017 and the development and application of safety management systems.
2. High level of skill in researching, developing and writing safety documentation.
3. High level of skill in oral and written communication.
4. High level of skill in the facilitation of change management processes, including a high level of knowledge of Queensland Rail's change management procedures.
5. Extensive knowledge of train operations environments and safety related governance frameworks.
6. Substantial knowledge of risks relating to rail safety.
7. Substantial knowledge of project management, risk management and stakeholder management.
8. Knowledge of and willingness to commit to and work within Queensland Rail's Values and Behaviours.

Pre-employment Checks:

Not Applicable

Health, Safety and Environment Responsibilities

Comply with the overarching document called Health, Safety and Environment Responsibilities MD-11-6843 located in the Safety and Environment Management System.

Personal Protective Equipment needs:

Refer to relevant business instructions.

Safety Publications

Refer to relevant business instructions.

Please Note:

Queensland Rail has a random alcohol and other drug testing program.
Testing can occur anywhere, at any time, on any day.