

Position Description



Position Title	EAMS Senior Systems Analyst - Syst & Int
Position No	00066154
Delegation Level	007
Job Designation	Officer
Organisational Unit	Asset Systems SEQ Assets
Work Centre	Brisbane
Position Type	Permanent
Rail Safety Worker	No
Medical Fitness Standard	Refer to relevant business instructions.
Performance Plan Type	Team Member/Tech Prof
Shiftworker	No
Classification (Range)	AS6 .1 - AS6 .4
Pay Scale Type	ASPT
Reports to Position	EAMS Team Leader - Systems & Integration

QUEENSLAND RAIL VALUES:

1 Queensland Rail - We do better together
Treat others with respect - We appreciate everyone's contributions and differences
Empower our people - We have confidence in our people
Act Safely - We work safe, to go home safe
Make a positive difference - We learn from today, to improve tomorrow

Position Purpose

To develop, support and report on strategic Business Systems within the QR Assets Group and be the direct point of contact for all Business System issues within the Group.

Position Responsibilities

1. Identify and analyse the business needs of QR Assets Enterprise Asset Management Systems to provide high quality advice and develop and implement systems to optimise the management of the Operations rollingstock fleet and Network Assets, associated components and plant and equipment.
2. Effectively interrogate the SAP system on a regular basis to identify issues and produce reports to facilitate analysis of Operating Assets performance and make adjustments as necessary to ensure data integrity. Use results of this analysis to provide appropriate and timely advice to the Operating Assets Management Team to assist them in achieving performance targets.
3. Develop, implement and maintain support processes, systems and guidelines to consistently gather, enter, store and report on Operations fleet financial, inventory, maintenance and presentation performance data. Support other system users within the Group through coaching and mentoring. Develop system training packages aligned to business processes and provide the delivery of the relevant training.
4. Develop, implement and monitor quality system processes to enable Operating and Network Assets to effectively and efficiently manage its Assets.
5. Proactively create a professional network and facilitate co-operation and professional partnerships within the Group through strong interpersonal relations and by role modelling 'team player' behaviour

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- including willingness to consult and listen.
6. Prepare SAP reports as required by and on behalf of the General Manager Operating Assets and the Manager Operating Assets Business Strategy covering the following aspects of the Division's performance:-
 - Financial Performance;
 - Production Performance;
 - Inventory Performance;
 - Asset Management;
 - Inspection Compliance;
 - Defect Management;
 - SAP Data Integrity;
 - Work Order Booking Accuracy;
 - Other Performance Indicators.
 7. Monitor SAP maintenance work orders, maintenance notifications and production orders for services performed and received by the Group and ensure correct settlement rules are in place.
 8. Participate as an active and effective team member of the Operating and Network Assets Group by providing support and assistance as required and displaying Queensland Rail's Values and Behaviours.

Additional Factors

The appointee will be required to :-

- Comply with Queensland Rail's Code of Conduct;
- Observe all legal and safety obligations of the organisation;

What is the key selection criteria

1. High level of skill in the successful project delivery and implementation of Business System initiatives in a large and complex organisation.
2. High level of functional and technical knowledge of SAP relating to a Rollingstock and Network maintenance environment.
3. High level of skill in identifying and implementing quality systems and business solutions that can be applied to improve rollingstock financial, inventory, maintenance and presentation performance.
4. High level of oral, written, communication and interpersonal skills including mentoring and facilitation.
5. Substantial level of conceptual, analytical and problem solving skills.
6. Substantial organisational skills to prioritise and manage multiple projects.
7. Knowledge of and willingness to commit to and work within Queensland Rail's Values and Behaviours.

Pre-employment Checks:

Not Applicable

Mandatory Qualifications (If not already held, I will gain these when in position)

- 40007588 All Aboard
- 40001627 Building Emergency Procedures
- 40008876 Working in the Electrified Territory

Enterprise Qualifications (If not already held, I will gain these when in position)

- 40009601 Code of Conduct Refresher

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40009637 Mayne Complex Site Induction
40006537 Rail Safety Awareness

Health, Safety and Environment Responsibilities

Comply with the overarching document called Health, Safety and Environment Responsibilities MD-11-6843 located in the Safety and Environment Management System.

Personal Protective Equipment needs:

Refer to relevant business instructions.

Safety Publications

Refer to relevant business instructions.

Please Note:

Queensland Rail has a random alcohol and other drug testing program.
Testing can occur anywhere, at any time, on any day.