

Position Description



Position Title	Signalling Delivery Manager
Position No	00081057
Delegation Level	006
Job Designation	Manager
Organisational Unit	Signalling Delivery SEQ Assets
Work Centre	Brisbane
Position Type	Temporary
Rail Safety Worker	No
Medical Fitness Standard	Refer to relevant business instructions.
Performance Plan Type	Team Member - PPR
Shiftworker	No
Classification (Range)	AS7 .1 - AS7 .4
Pay Scale Type	ASPT
Reports to Position	Program Delivery Manager

QUEENSLAND RAIL VALUES:

1 Queensland Rail - We do better together
Treat others with respect - We appreciate everyone's contributions and differences
Empower our people - We have confidence in our people
Act Safely - We work safe, to go home safe
Make a positive difference - We learn from today, to improve tomorrow

Position Purpose

To manage all aspects of the delivery major and/or complex safety critical signal and operational systems solutions, ensuring the requirements (safety, time, cost, quality) of Queensland Rail's internal and external customers are met.

Position Responsibilities

1. Develop project plans, including time programmes, cost plans and cash flows in line with the approved scope and budget for the project in conjunction with all stakeholders.
2. Determine resource requirements, as well as contractual and procurement strategies which are to be adopted for the projects and engage and commission Service Providers, including negotiation of terms of engagement and performance.
3. Conduct and implement Risk Management and value engineering activities throughout the project life cycle and conduct consultation with community groups, unions, statutory authorities and other stakeholders in relation to the project.
4. Monitor and manage the implementation of all project activities of contractors, consultants and internal Service Providers in relation to progress, cash flow and work quality to ensure they are completed to required standards, within programme and within budget constraints.
5. Report monthly to Senior Management and other stakeholders on project progress, with particular emphasis on actual and potential variations to cost, time or quality. Develop and implement remedial actions to cope with unexpected contingencies, including preparation of project re-submissions to Investment Committee where necessary.
6. Finalise projects on completion, including transfer of assets, closure of project financial systems, conducting of project audit

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and review, and the preparation of final project reports.

Additional Factors

The appointee will be required to :-

- Comply with Queensland Rail's Code of Conduct;
- Observe all legal and safety obligations of the organisation;
- Travel intrastate, interstate or overseas as required;
- Undertake brief assignments interstate or overseas;
- Operate in an autonomous manner within policy guidelines by exercising initiative and independent judgement;
- Follow broad direction given by the relevant Manager;
- Be available for work outside or normal hours;
- Attend further training as necessary.

What is the key selection criteria

1. High level of project management skills in the co-ordination, organisation, administration and supervision of major and/or complex signalling construction projects.
2. High level written, oral communication, negotiation and interpersonal skills.
3. Substantial skills in developing, monitoring, controlling and forecasting budgets within defined cost and time limitations.
4. Substantial knowledge of Rail Infrastructure Standards, operations and practices and its inter-relativity with rail operations.
5. Substantial analytical, conceptual, planning, programming and computer skills.
6. Knowledge of and willingness to commit to and work within Queensland Rail's Values and Behaviours.

Pre-employment Checks:

Not Applicable

Health, Safety and Environment Responsibilities

Comply with the overarching document called Health, Safety and Environment Responsibilities MD-11-6843 located in the Safety and Environment Management System.

Personal Protective Equipment needs:

Refer to relevant business instructions.

Safety Publications

Refer to relevant business instructions.

Please Note:

Queensland Rail has a random alcohol and other drug testing program.
Testing can occur anywhere, at any time, on any day.