

# Position Description



|                          |                                                            |
|--------------------------|------------------------------------------------------------|
| Position Title           | <b>Principal Fraud and Corruption Adviser</b>              |
| Position No              | 00090589                                                   |
| Delegation Level         | 005                                                        |
| Job Designation          | Adviser                                                    |
| Organisational Unit      | Enterprise Risk Management<br>Risk, Assurance & Compliance |
| Work Centre              | Brisbane                                                   |
| Position Type            | Permanent                                                  |
| Rail Safety Worker       | No                                                         |
| Medical Fitness Standard | Refer to relevant business instructions.                   |
| Performance Plan Type    | Team Member/Tech Prof                                      |
| Shiftworker              | No                                                         |
| Classification (Range)   | AS7 .1 - AS7 .4                                            |
| Pay Scale Type           | ASPT                                                       |
| Reports to Position      | Manager Enterprise Risk Management                         |

## QUEENSLAND RAIL VALUES:

1 Queensland Rail - We do better together  
Treat others with respect - We appreciate everyone's contributions and differences  
Empower our people - We have confidence in our people  
Act Safely - We work safe, to go home safe  
Make a positive difference - We learn from today, to improve tomorrow

## Position Purpose

Provide enterprise leadership and coordination of Queensland Rail's fraud and corruption prevention, detection and oversight activities. The role is Queensland Rail's principal subject matter expert for fraud governance, risk assessment, analytics, awareness and reporting, supporting an intelligence-led approach to fraud and corruption management. The role does not undertake formal investigations, which remain the responsibility of Ethics & Integrity.

## Position Responsibilities

1. Lead the development, implementation and continuous improvement of Queensland Rail's Fraud and Corruption Control Framework, including associated policies, standards, plans, governance arrangements and maturity uplift initiatives.
2. Provide high-level strategic advice to senior leaders, executive committees and governance forums on fraud and corruption risks, controls, emerging threats and organisational integrity obligations.
3. Lead enterprise-wide fraud and corruption risk assessment programs, maintain the organisation's fraud risk profile and oversee the effectiveness of risk treatment and control assurance activities.
4. Develop and enhance fraud analytics, intelligence, monitoring and reporting capabilities to identify emerging risks, vulnerabilities, trends and control weaknesses, enabling informed enterprise decision-making.
5. Lead fraud awareness, education, capability development and change initiatives that strengthen organisational culture, improve fraud risk management practices and embed accountability across the business.
6. Interpret and apply relevant legislation, government requirements, integrity frameworks and industry standards, providing expert advice

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to support compliance, governance and continuous improvement outcomes.

7. Provide specialist intelligence, analytics and root cause analysis to support investigations, post-incident reviews and control improvement activities, while maintaining effective partnerships with Ethics & Integrity and external stakeholders.
8. Undertake additional duties and responsibilities related to the Risk, Assurance & Compliance team as required, contributing flexibly to the team objectives and organisational priorities.

## **Additional Factors**

The appointee will be required to :-

- Comply with Queensland Rail's Code of Conduct;
- Observe all legal and safety obligations of the organisation;

## **What is the key selection criteria**

1. Extensive knowledge of fraud and corruption control frameworks, governance systems, integrity programs and contemporary risk management practices, with demonstrated ability to develop, implement and continuously improve enterprise-wide fraud management arrangements.
2. High-level stakeholder engagement, consultation and influencing skills, including the ability to build trusted relationships and drive adoption of fraud management practices across diverse business functions.
3. High level of skill in analysing, interpreting and translating complex data, intelligence and risk information into actionable insights that support executive decision-making.
4. High level of skill leading organisational capability uplift initiatives through training, communication, coaching and change management strategies.
5. High level of skill in leading enterprise improvement initiatives, program development and governance enhancements within complex organisational environments.
6. Substantial knowledge of relevant legislation, Queensland Government integrity requirements, fraud control obligations and regulatory frameworks.
7. High level of skill to provide strategic advice and influence senior leaders on complex fraud and corruption risk matters.
8. Knowledge of and willingness to commit to and work within Queensland Rail's Values and Behaviours.

## **Pre-employment Checks:**

Not Applicable

## **Health, Safety and Environment Responsibilities**

Comply with the overarching document called Health, Safety and Environment Responsibilities MD-11-6843 located in the Safety and Environment Management System.

## **Personal Protective Equipment needs:**

Refer to relevant business instructions.

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## Safety Publications

Refer to relevant business instructions.

### Please Note:

Queensland Rail has a random alcohol and other drug testing program.

Testing can occur anywhere, at any time, on any day.