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| Position Title | **ETCS Program Manager Trackside & Signalling** |

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| Position No | 00078058 |
| Delegation Level | 006 |
| Job Designation | Manager |
| Organisational Unit | ETCS Alliance (Embedded) |
| | ETCS |
| Work Centre | Brisbane |
| Position Type | Permanent |
| Rail Safety Worker | No |
| Medical Fitness Standard | Refer to relevant business instructions. |
| Performance Plan Type | Tech Professional Expert |
| Shiftworker | No |
| Classification (Range) | Contract |
| Pay Scale Type | Contract |
| Reports to Position | Delivery Manager - ETCS Infrastructure |

## QUEENSLAND RAIL VALUES:

1 Queensland Rail - We do better together
Treat others with respect - We appreciate everyone's contributions and differences
Empower our people - We have confidence in our people
Act Safely - We work safe, to go home safe
Make a positive difference - We learn from today, to improve tomorrow

## Position Purpose

Effectively manage project management professionals and provide senior project and program management services for the delivery of Queensland Rail's trackside and signalling deliverables for the ETCS project.
Manage and facilitate contractor trackside and signalling works for the ETCS project.

## Position Responsibilities

1. Undertake and be responsible for the project and program management of a nominated discipline within complex major infrastructure projects.
2. Provide effective management of a specialist group of project managers and support staff, including Consultant Project Managers, in their management of individual projects.
3. Arrange and manage external and internal consultancies involved in project evaluation, project management, strategic studies, engineering and legal across a wide range of projects and disciplines.
4. Undertake negotiations with clients (both internal and external) and with external bodies and developers on all project matters.
5. Develop project and program plans and undertake regular reporting of progress on all projects, including regular review meetings with clients and presentations and briefings to Queensland Rail Management and external parties.
6. Monitor and manage the implementation of all project activities of contractors, consultants and internal Service Providers in relation to progress, cash flow and work quality to ensure they are completed to required standards, within programme and within budget constraints.
7. Finalise projects on completion, including transfer of assets,

closure of project financial systems, conducting of project audit and review, and the preparation of final project reports.
8. Assume responsibility for compliance with safety frameworks and safety outcomes across the projects.

## Additional Factors
The appointee will be required to :-
- Comply with Queensland Rail's Code of Conduct;
- Observe all legal and safety obligations of the organisation;
- Travel intrastate, interstate and overseas;
- Be available for duty outside normal working hours.

## What is the key selection criteria
1. High level of  Operational project management skills, to oversee the delivery of highly complex projects which have significant reform and change implications in accordance with recognised best practice.
2. Extensive knowledge and experience of railway operations, engineering interfaces and Legislation.
3. High level of interpersonal and negotiation skills and experience.
4. High level of skill in development and evaluation of rail investment projects.
5. High level of skill in the use of project management tools.
6. Knowledge and willingness to commit to work within Queensland Rail's Values and Behaviours.

## Pre-employment Checks:
Not Applicable

## Health, Safety and Environment Responsibilities
Comply with the overarching document called Health, Safety and Environment Responsibilities MD-11-6843 located in the Safety and Environment Management System.

## Personal Protective Equipment needs:
Head and Face protection
Eye Protection
Hearing Protection
Safety Footwear

## Safety Publications
Refer to relevant business instructions.

### Please Note:
Queensland Rail has a random alcohol and other drug testing program.
Testing can occur anywhere, at any time, on any day.