

# Regional Driver Information – Toowoomba, Roma & Emerald

Before you submit your application/EOI please take a moment to read the information below to ensure you are aware of the expectations for a Regional Driver. Once you have accepted the position in *Emerald / Toowoomba / Roma* the expected take up date in Regional TSD will be communicated, once the transfer date is confirmed you will be advised with transfer date, location where initial training will take place as well as your required take up date in *Emerald / Toowoomba / Roma*.

Below is some information that you will need to be aware of prior to applying for the position:

## Eligibility to apply for transfer vacancies

***Employees who are appointed to a Trainee Driver position to a Regional depot, are required to perform three (3) years' service at that location (from date of commencement of the trainee Driver's school) prior to being eligible to apply for a transfer to another location.***

***The employee is only eligible to apply for another position no less than two and a half (2.5) years after having commenced the trainee Driver's school for that location.***

***The employee will only be released from their location after their replacement has been recruited, trained and assessed as competent on the location core routes, this will extend time before employee will be released from location to approximately four (4) years.***

## Uniforms

- Long Pants, Shirts (blue - short/long sleeve button up shirt), safety boots (not shoes)
  - All uniforms to be ironed and worn in presentable manner
  - Wearing the Regional allocated uniform is mandatory as we do **NOT** allow polo shirts /shorts or non-steel capped safety shoes to be worn

## Rostered shifts

- Regional is 24/7 business where we sign on at various hours of the day and night
- Many of rostered shifts (50% plus) in *Emerald / Toowoomba / Roma* are layover shifts where drivers stay in accommodation at various locations and are away from Home Depot for more than 1 day / night
  - Anyone with young families be aware you may not get to spend same time with them as you would in SEQ due to laying over in foreign depots a majority of the shifts with some being away from home for 3 days
- Layover shifts in foreign depots, drivers can and do sign on after eight hours off (not 12 hours between shifts as Home Depot)
- Drivers are called by roster at arranged time by the RTC to sign on for shifts (i.e. 60 mins call prior sign on), this call time can be different when in foreign depot
- Drivers are required to travel between locations by self-driving work vehicles
- *Emerald / Toowoomba / Roma* depots can work 3 out of 4 weekends
  - Regional Drivers do **NOT** receive weekend penalty rates
- One long weekend every four (4) weeks as per TCA
- The master diagram has Available for Duty (AFD) allocated thought out, there are **NO** (AM / PM) AFD's as Drivers will be allocated vacant shifts as per TCA to fill the daily rosters
- Regional do not normally use as required shifts however we utilise a standby shift where you **MUST** be available to sign on between the allocated standby time (i.e 04.00 – 08.00)
- Rostered shifts can be up to 12 hours, with shifts varying between 8 – 12 hours
- There is also some shifts that may require travel via by plane, you will be expected to travel by plane between locations if required.
- There is an expectation to that you move into the community of your new Home Depot.
- Unfortunately, we encounter many Planned and Unplanned Disruptions that will require Drivers to move from diagram sign on to maintain continuity of services.
- *Emerald / Toowoomba / Roma* is a self-sign on depot, your expectations are to arrive at rostered sign on, collect relevant information for rostered shift as well as follow the Code of Conduct.
- When rostered office / training etc the expectations are that you will be on the premises as per rostered shift those who require to leave the

premises during the rostered shifts **MUST** gain approval from the DIC.

## Tractions

- You will be required to drive Deisel Electric Locomotives for the Spirit of Outback, Westlander and IML services.

## Routes

- Will be required to learn the main routes relevant to depot
  - i.e. Regional Travel Train service
    - Spirit of Outback / Westlander
      - Toowoomba
        - Brisbane – Toowoomba
        - Toowoomba – Roma
      - Roma
        - Roma – Charleville
        - Roma – Toowoomba
      - Emerald
        - Emerald – Longreach
        - Emerald – Rockhampton
    - Depots with branch lines, these routes will be trained when opportunity exists after completing the major Regional Travel Train service routes
  - Whilst undergoing route tuition whilst in training you will normally be allocated a specific route to learn until trained and assessed then move to the next route. Once assessed on the initial main core you will undertake a Summative assessment, after successfully completing the summative assessment Drivers can be utilised to drive services on the assessed route whilst learning the other routes.
  - Whilst under route tuition you will **NOT** work BLPs for tuition, this can differ when nearing being assessed for the route being learnt, once signed off on various routes will be offered BLPs to drive services on the competent routes
  - There will be an expectation to complete route tuition within a set timeframe with regular raining meetings being held with tutors and depot Driver in Charge to understand progress on training being undertaken.
  - Whilst in training you will follow a BLP pattern and be allocated rostered train services / office shifts for the routes you are learning.
  - Once you have been assessed and deemed competent on the major Travel Train routes within the depot (as above depot Routes) you will be allocated a link in the master diagram.
  - Whilst in training you will have various tutors / mentors teaching the routes, normally you will NOT follow a specific tutor / mentor link.
  - Recognised Previous Learning (RPL) for Drivers with qualified routes (i.e. Brisbane - Toowoomba) will not require retaining / assessing

## Leave / Travel

- All leave is to be submitted to the DIC for approval, roster will NOT approve leave without clarification from the DIC
- Cancelling of leave is also to be submitted via the DIC
- If you have approved leave in your previous home depot the leave will be cancelled. You will be required to reapply in your new depot with consideration of the existing leave caps and existing approved leave to ensure service delivery is achievable at your new depot.
- Those who have previous leave approved will have to discuss with the depot DIC to ascertain if the approved leave can be honoured, this is due to depot caps and training requirements.

## Regional School

- During the initial Regional school stage, you **MUST** be available for the entire school, this will include traction, shunting, testing of trains etc as we do not have the luxury to have catch up days as tutors involved come in from all over the state to deliver the training.
- If you have approved leave in your previous home depot the leave will be cancelled.
- The Regional school will take place at a location to be determined, in the event the school is in a regional location travel and accommodation will be provided

If you require further information or have any questions, please contact the Driver In Charge – Neil Zahnow

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