

# Position Description



Position Title	<b>Manager Track Assets</b>
Position No	00087261
Delegation Level	005
Job Designation	Manager
Organisational Unit	SEQ T&C Infra Planning & Interface SEQ Assets
Work Centre	Brisbane
Position Type	Permanent
Rail Safety Worker	No
Medical Fitness Standard	Refer to relevant business instructions.
Performance Plan Type	Lead Others
Shiftworker	No
Classification (Range)	Contract
Pay Scale Type	Contract
Reports to Position	Track and Civil Asset Manager

## QUEENSLAND RAIL VALUES:

- 1 Queensland Rail - We do better together
- Treat others with respect - We appreciate everyone's contributions and differences
- Empower our people - We have confidence in our people
- Act Safely - We work safe, to go home safe
- Make a positive difference - We learn from today, to improve tomorrow

## Position Purpose

To effectively coordinate the integrated planning of asset management activities within the area of responsibility by developing strategic and operational plans and effectively managing the planning, scheduling and auditing activities.

## Position Responsibilities

1. Develop and maintain asset management strategies, objectives and plans within the Track & Civil SEQ area, supported by degradation modelling and risk management.
2. Develop and maintain systems and processes required to support effective planning and reporting.
3. Develop and maintain productive relationships with internal and external customers and stakeholders.
4. Manage the development of work programs, maintenance plans and schedules, cost estimation and interface with the Integrated Planning Team to arrange track access and material availability to ensure asset management activities are achieved in accordance with plans.
5. Ensure asset condition is maintained to the appropriate standard by planning an appropriate asset inspection and maintenance activity to ensure maintenance is performed and asset life is optimised.
6. Monitor performance and asset condition against Key Performance Indicators (KPI's) and modify plans to meet short, medium and long term objectives.
7. Prepare detailed estimates for the Track & Civil SEQ budget and the Asset Maintenance Plan, including capital renewal and third party works.
8. Contribute to the development and implementation of process improvements and associated performance measures.
9. Ensure plans will achieve business outcomes, safety and environmental

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performance targets and actively promote Zero Harm.

## **Additional Factors**

The appointee will be required to :-

- Comply with Queensland Rail's Code of Conduct;
- Observe all legal and safety obligations of the organisation;

## **What is the key selection criteria**

1. High level of skill in the development of asset management strategies, planning methodology and operational plans as they relate to an operating railway.
2. High level of conceptual, analytical and problem solving skills including interpretation of large data sets.
3. Substantial level of interpersonal, consultation, negotiation and relationship building skills that build and sustain productive internal and external relationships and partnerships.
4. Substantial level of skill in the co-ordination and deployment of resources to achieve business outcomes and optimise profitability within an increasingly commercially competitive environment.
5. Substantial skill in producing prioritised and costed assets plans to enable achievement of the financial performance of the area while remaining customer focused and driven to improve business results.
6. Substantial level of skill in the use of current information systems.
7. Knowledge of and willingness to commit to and work within Queensland Rail's Values and Behaviours.

## **Pre-employment Checks:**

Not Applicable

## **Mandatory Qualifications (If not already held, I will gain these when in position)**

- 40007588 Wunya Induction
- 30000908 Safely Access the Rail Corridor (QNRP)
- 40001627 Building Emergency Procedures
- 40010410 Safety Comes First Always Workshop
- 40009729 Delivering a Pre-Start Briefing Network
- 40008876 Working in the Electrified Territory

## **Enterprise Qualifications (If not already held, I will gain these when in position)**

- 40009601 Code of Conduct Refresher
- 40013480 Fraud Awareness Induction

## **Health, Safety and Environment Responsibilities**

Comply with the overarching document called Health, Safety and Environment Responsibilities MD-11-6843 located in the Safety and Environment Management System.

## **Personal Protective Equipment needs:**

Refer to relevant business instructions.

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## **Safety Publications**

Refer to relevant business instructions.

### **Please Note:**

Queensland Rail has a random alcohol and other drug testing program.  
Testing can occur anywhere, at any time, on any day.