

Position Description



Position Title	Manager Property Strategy & Planning
Position No	00080840
Delegation Level	005
Job Designation	Manager
Organisational Unit	Property Strategy & Planning
	Property
Work Centre	Brisbane
Position Type	Permanent
Rail Safety Worker	No
Medical Fitness Standard	Refer to relevant business instructions.
Performance Plan Type	
Shiftworker	No
Classification (Range)	Contract
Pay Scale Type	Contract
Reports to Position	Group Senior Manager Property

QUEENSLAND RAIL VALUES:

1 Queensland Rail - We do better together
Treat others with respect - We appreciate everyone's contributions and differences
Empower our people - We have confidence in our people
Act Safely - We work safe, to go home safe
Make a positive difference - We learn from today, to improve tomorrow

Position Purpose

Lead the management of Queensland Rail property planning and strategic activities and partner with SEQ and Regional Lines of Business (LoB) in support of business objectives to deliver financially and operationally efficient property outcomes that meet or exceed customer and community expectations.

Position Responsibilities

1. In collaboration with the SEQ and Regional LoB, oversee the development and implementation of property strategies and programs of work using best practice principles and frameworks that meet business requirements on a whole of organisational level.
2. Contribute to the development and implementation of property governance tools, methodologies and models to achieve financial, risk and compliance objectives.
3. Participate as a member of the Property leadership team to provide leadership in strategic and operational management through effective strategy formulation, customer, business partner and stakeholder engagement, financial and commercial excellence, people leadership and change management.
4. Lead and develop a highly effective and engaged team by making a strong contribution through the use of KPIs to achieve the Property business targets, objectives, performance measures and safety responsibilities and continually seek to implement business performance improvement.
5. Serve as the primary interface with internal and external customers to develop plans, ensure quality service, forecast demand and resolve customer service issues through strong personal relationships
6. Represent Property on relevant internal and external working

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groups, committees or project control groups.

7. Coordinate with the senior Property Leadership team to optimise processes and achieve objectives, including driving and overseeing the identification and implementation of improvement opportunities across Property.

Additional Factors

The appointee will be required to :-

- Comply with Queensland Rail's Code of Conduct;
- Observe all legal and safety obligations of the organisation;

What is the key selection criteria

1. High level of knowledge and experience in the development and delivery of property strategy to support business requirements.
2. High level of knowledge and application of the core property management principles including property planning, acquisitions, sales, leasing, and development.
3. High level of influencing, interpersonal, consultation, relationship building and negotiation skills that build and sustain productive relationships and partnerships at the senior level.
4. Substantial level of senior leadership capability in a large and complex organisation, focused on building a customer focused, performance-based culture.
5. Knowledge of and willingness to commit to and work within Queensland Rail's Value and Behaviours.

Pre-employment Checks:

Not Applicable

Health, Safety and Environment Responsibilities

Comply with the overarching document called Health, Safety and Environment Responsibilities MD-11-6843 located in the Safety and Environment Management System.

Personal Protective Equipment needs:

Refer to relevant business instructions.

Safety Publications

Refer to relevant business instructions.

Please Note:

Queensland Rail has a random alcohol and other drug testing program.
Testing can occur anywhere, at any time, on any day.