

# Position Description



Position Title	<b>Senior Manager Finance, Transformation</b>
Position No	00083502
Delegation Level	003
Job Designation	Manager
Organisational Unit	Transformation Office Ready for Growth
Work Centre	Brisbane
Position Type	Temporary
Rail Safety Worker	No
Medical Fitness Standard	Refer to relevant business instructions.
Performance Plan Type	Lead Experts and Leaders
Shiftworker	No
Classification (Range)	Contract
Pay Scale Type	Contract
Reports to Position	Group Senior Manager Finance

## **QUEENSLAND RAIL VALUES:**

- 1 Queensland Rail - We do better together
- Treat others with respect - We appreciate everyone's contributions and differences
- Empower our people - We have confidence in our people
- Act Safely - We work safe, to go home safe
- Make a positive difference - We learn from today, to improve tomorrow

## **Position Purpose**

To provide strategic direction to Queensland Rail's Ready for Growth Transformation Office ensuring financial planning, cost collection, control management and reporting services support to optimize commercial outcomes.

This position is the primary interface between Queensland Rail and the Ready for Growth Transformation Office in relation to all finance matters in cooperation with Corporate Finance.

## **Position Responsibilities**

1. Lead the Ready for Growth transformation office annual operational plan and relevant committee submissions as per enterprise timetable and parameters in conjunction with Corporate Finance.
2. Lead the Ready for Growth finance team in the provision of specialist cost collection, control, reporting and management services across Queensland Rail.
3. Ensure Queensland Rail's financial obligations are met in accordance with established Queensland Rail processes and legislative requirements.
4. Lead and manage the identification, assessment, prioritisation, and execution of monitoring the health of the cost management function and effecting continuous improvement.
5. Develop and review Capital and Investment Committee submissions in conjunction with PMO and Corporate Finance.
6. Participate in relevant government bodies, industry associations and other stakeholder groups to influence direction of the industry to support Queensland Rail's commercial business strategies.
7. Manage the Ready for Growth finance representatives to generate accurate forecasts and cashflows.

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8. Develop and provide advice to the Chief Financial Officer regarding collateral and briefing requirements to enable Queensland Rail's position to be effectively represented at various CFO Advisory Groups and relevant forums.
9. Provide advice and strategic support to the Group Executive in relation to decision making with financial consequences.

## **Additional Factors**

The appointee will be required to :-

- Comply with Queensland Rail's Code of Conduct;
- Observe all legal and safety obligations of the organisation;

## **What is the key selection criteria**

1. High level of skill in the development, implementation and evaluation of strategy, frameworks, policy and programs.
2. Extensive knowledge of financial and commercial issues facing a large infrastructure business.
3. High level of leadership skill which motivates employees to collectively work to achieve desired results.
4. High level of conceptual, analytical and problem-solving skills particularly in relation to critically assessing performance issues and opportunities and providing commercial advice.
5. High level of influencing, interpersonal, consultation, relationship building and negotiation skills that build and sustain productive relationships and partnerships.
6. Knowledge of and willingness to commit to and work within Queensland Rail's Values and Behaviours.

## **Pre-employment Checks:**

Not Applicable

## **Pre-employment Qualifications:**

### **What qualifications do I need to hold prior to applying for the position?:**

20200021 CPA or CA Australian Member  
40009300 G\_Accounting/Econ/Bus Higher Education

### **Mandatory Qualifications (If not already held, I will gain these when in position)**

40007588 Wunya Induction  
40001627 Building Emergency Procedures

### **Enterprise Qualifications (If not already held, I will gain these when in position)**

40009601 Code of Conduct Refresher  
40006537 Rail Safety Awareness

## **Health, Safety and Environment Responsibilities**

Comply with the overarching document called Health, Safety and Environment Responsibilities MD-11-6843 located in the Safety and Environment Management System.

## **Personal Protective Equipment needs:**

Refer to relevant business instructions.

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## Safety Publications

Refer to relevant business instructions.

### **Please Note:**

Queensland Rail has a random alcohol and other drug testing program.

Testing can occur anywhere, at any time, on any day.