

Position Description



Position Title	Track Inspector
Position No	00045851
Delegation Level	006
Job Designation	Track Inspector
Organisational Unit	Inspection Team - Track (South)
	Regional Assets
Work Centre	Roma
Position Type	Permanent
Rail Safety Worker	Yes
Medical Fitness Standard	NHS Cat 1 High Level SCW
Performance Plan Type	Team Member/Tech Prof
Shiftworker	No
Classification (Range)	CI4 .1 - CI4 .3
Pay Scale Type	Network Maintenance
Reports to Position	Inspection Coordinator - Track (South)

QUEENSLAND RAIL VALUES:

1 Queensland Rail - We do better together
Treat others with respect - We appreciate everyone's contributions and differences
Empower our people - We have confidence in our people
Act Safely - We work safe, to go home safe
Make a positive difference - We learn from today, to improve tomorrow

Position Purpose

To ensure the allocated portion of the District's infrastructure assets and/or products are maintained to the required standards, over the short and long term, by conducting asset condition inspections, assisting with developing plans and work programs and ensuring completion of works to the required standard.

Supply and manage information as required to support development of effective capital and maintenance plans for the District.

Position Responsibilities

1. Ensure asset condition is maintained to the required standard including:-
 - Conducting asset condition inspections;
 - Prioritising defects and assist in planning;
 - Arranging emergency response as required;
 - Arranging entry of inspection results into EAMS;
 - Arranging entry of asset condition scoring into EAMS;
 - Ensuring appropriate action is taken to rectify defects;
 - Monitoring all information in EAMS for area of responsibility and ensuring accuracy is maintained to required standard;
 - Ensuring all inspections and defect prioritisations carried out for the area of responsibility are to a standard consistent with other inspections within the District.
2. Provide information and assist in planning for track maintenance in the District by:-
 - Providing data for corridor plans and associated scopes of works;
 - Supporting development of corridor strategies;
 - Preparing for and attending, planning and management meetings as required.

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3. Determine appropriate treatment, schedule actions as required and prepare draft programs for discussion at District Co-ordination Meetings for all major works and minor works whose priority has a longer timeframe than M1 (one month).
4. Monitor track related Key Performance Indicators (KPI's) and defect reports for area of responsibility and provide advice, arrange actions and/or modify plans as appropriate including particular attention to repeat defects.
5. Carry out audits and project supervision for all works within area of responsibility performed by resources or contractors including:-
 - Development or verification of suitability of scope;
 - Attendance at project meetings;
 - In-progress and final completion inspections;
 - Ensuring achievement of scope and quality standards;
 - Follow up on non-conformances;
 - Final signoff;
 - Arranging updates to EAMS as required.
6. Ensure safe passage of trains for sections of track within allocated area of responsibility except for those which are specifically assigned for patrol by Operational staff. Impose, modify, remove, review and report on speed restrictions as required.
7. Contribute to development and maintenance of core skills including coaching and mentoring of Track Planners, Track Maintenance Supervisors and Trackworkers.
8. Comply with Queensland Rail safety and environmental standards and specifications and support achievement of performance targets.

Additional Factors

The appointee will be required to :-

- Comply with Queensland Rail's Code of Conduct;
- Observe all legal and safety obligations of the organisation;
- Travel intrastate and interstate as required and throughout the district on a regular basis;
- Operate in an autonomous and self motivated manner within broad guidelines being given by the Asset Planning Co-ordinator;
- Undertake further training as required;
- Be available for call outs outside of normal working hours and to be available for emergency response;
- Arrange and carry out track inspections and audits as required;
- Perform other duties within level of competence as directed by the Supervisor.

What is the key selection criteria

1. Extensive knowledge of track construction, maintenance and safety standards, track measurement and testing procedures, associated systems, processes, degradation mechanisms and intervention strategies.
2. Substantial level of skills in identification of track infrastructure maintenance requirements, determination of appropriate treatment of defects, development of corridor plans and associated work programs and scopes of works and monitoring outputs to ensure compliance with scope and standards.
3. Substantial level of skill in monitoring track related KPI's and defect reports, determining required actions and suitable plans to enable performance targets to be met.

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4. Substantial conceptual, analytical and problem solving skills.
5. Substantial communication, negotiation, mentoring and coaching skills and substantial skills in implementation of Queensland Rail's Workplace Health and Safety and Environmental Management Standards and Specifications.
6. Sound skills in use of computer applications including EAMS, MS Excel, MS Word, MS Outlook and SEMS.
7. Knowledge of and willingness to commit to and work within Queensland Rail's Values and Behaviours.

Pre-employment Checks:

Not Applicable

Pre-employment Qualifications:

What qualifications do I need to hold prior to applying for the position?:

20300281 Nat Drv Lic C (Qld A < 09.04.96)
40010528 Qld Rail Track Inspector Qualified
40010540 Qld Rail Track Inspector- 12 mth monitor

Health, Safety and Environment Responsibilities

Comply with the overarching document called Health, Safety and Environment Responsibilities MD-11-6843 located in the Safety and Environment Management System.

Personal Protective Equipment needs:

Refer to relevant business instructions.

Safety Publications

Refer to relevant business instructions.

Please Note:

Queensland Rail has a random alcohol and other drug testing program.
Testing can occur anywhere, at any time, on any day.