

Position Description



Position Title	Principal Commercial Analyst
Position No	00088430
Delegation Level	006
Job Designation	Analyst
Organisational Unit	Capital Investment and Planning Regional Assets
Work Centre	Brisbane
Position Type	Permanent
Rail Safety Worker	No
Medical Fitness Standard	Refer to relevant business instructions.
Performance Plan Type	Lead Others
Shiftworker	No
Classification (Range)	AS7 .1 - AS7 .4
Pay Scale Type	ASPT
Reports to Position	Manager Asset Strategy and Investment

QUEENSLAND RAIL VALUES:

1 Queensland Rail - We do better together
Treat others with respect - We appreciate everyone's contributions and differences
Empower our people - We have confidence in our people
Act Safely - We work safe, to go home safe
Make a positive difference - We learn from today, to improve tomorrow

Position Purpose

To support the Manager Asset Planning with the development and implementation of comprehensive asset management plans, implementation of capital approvals governance and the delivery of high quality business cases for Queensland Rail Regional and other internal stakeholders.

Position Responsibilities

1. Participate as a member of the Regional strategic planning to support the delivery of capital programs using a variety of delivery agents to deliver the scope of works as agreed with the respective asset owner client and/or stakeholder.
2. Support the Manager Capital Investment & Planning in providing asset plan development, capital program governance and investment submission development for Queensland Rail Regional and other internal stakeholders as required.
3. Coordinate the development of Asset Management Plans which include targeted asset strategies and corridor strategies that are linked to current and future traffic tasks, capital works and maintenance programs aligned to these strategies, and support organisational and government strategic goals for the rail network.
4. Take a lead role in the timely production of high-quality investment submissions for Queensland Rail Regional and other internal stakeholders which reflect organisational and functional strategies and priorities and support the achievement of Corporate Plan capital expenditure targets.
5. Implement the governance of the capital planning and approvals framework for Queensland Rail Regional and other internal stakeholders including processes relating to capital plan development and administration, business case development, reporting, internal

Position Description



project approvals and funding approvals under the Transport Service Contract with government.

6. Develop and maintain strong working relationships with key stakeholders within Queensland Rail Regional, SEQ, Finance and Corporate Services and other enterprise business groups in order to ensure a common understanding of Regional and organisational asset management priorities and to expedite targeted outcomes within the context of the organisation's governance frameworks.

Additional Factors

The appointee will be required to :-

- Comply with Queensland Rail's Code of Conduct;
- Observe all legal and safety obligations of the organisation;

What is the key selection criteria

1. High level of knowledge of infrastructure asset management principles and their practical application in a strategic, commercial and operational context within a large infrastructure-dependent business.
2. High level of skill in effectively gathering, analysing, documenting, interpreting and reporting on financial and non-financial data.
3. High level of interpersonal, consultation, negotiation and relationship building skills that build and sustain productive relationships and partnerships with stakeholders.
4. High level of skill in program, project and investment governance activities, focused on coordinated approval and delivery of complex projects within tight timeframes.
5. High level of skill in operating in a demanding and dynamic work environment and dealing with conflicting priorities to achieve results.
6. Knowledge of and willingness to commit to and work within Queensland Rail's Values and Behaviours.

Pre-employment Checks:

Not Applicable

Health, Safety and Environment Responsibilities

Comply with the overarching document called Health, Safety and Environment Responsibilities MD-11-6843 located in the Safety and Environment Management System.

Personal Protective Equipment needs:

Refer to relevant business instructions.

Safety Publications

Refer to relevant business instructions.

Please Note:

Queensland Rail has a random alcohol and other drug testing program.
Testing can occur anywhere, at any time, on any day.