

# Position Description



Position Title	<b>Senior Rail Safety Business Partner</b>
Position No	00051241
Delegation Level	006
Job Designation	Adviser
Organisational Unit	Safety, Risk & Services Regional Safety, Risk & Assurance
Work Centre	Brisbane
Position Type	Permanent
Rail Safety Worker	No
Medical Fitness Standard	Refer to relevant business instructions.
Performance Plan Type	Team Member - PPR
Shiftworker	No
Classification (Range)	AS6 .1 - AS6 .4
Pay Scale Type	ASPT
Reports to Position	Manager Regional Rail Safety

## QUEENSLAND RAIL VALUES:

1 Queensland Rail - We do better together  
Treat others with respect - We appreciate everyone's contributions and differences  
Empower our people - We have confidence in our people  
Act Safely - We work safe, to go home safe  
Make a positive difference - We learn from today, to improve tomorrow

## Position Purpose

Ensure the safety of rail operations by advising and supporting leaders in the implementation of Queensland Rail's Safety and Environment Management System (SEMS), conducting risk assessments and audits, and ensuring compliance with safety legislation.

## Position Responsibilities

1. Develop and implement Rail Safety and Safeworking initiatives and strategies and monitor performance to meet prescribed outcomes.
2. Provide professional advice into the design, implementation, evaluation and continuous improvement of the Queensland Rail's Safety and Environment Management System (SEMS).
3. Provide risk focused rail safety advice, including leading rail safety risk management processes which encompass the development and monitoring of industry best practice controls and treatment programs.
4. Foster and maintain relationships to become a trusted senior rail safety business partner, through coaching and mentoring operational and senior leaders and workers on all areas of rail safety, whilst aligning to strategic organisational goals and outcomes.
5. Monitor the effectiveness of treatment applications by conducting analysis, process review, audits, inspections and safety interactions. Communicate findings and recommendations to leaders and workers to maintain accountability and compliance to Safety and Environmental Management Systems (SEMS).
6. Lead the timely intervention of post incident activities, such as the initial response, investigation, leader support practices and Rail Safety Regulator interactions.
7. Support the promotion and communication of topical rail safety matters and programs, using internal and external resources and consulting with relevant stakeholders.

# Position Description



8. Stay informed of contemporary rail safety information, trends, and methodologies whilst fostering a supportive culture.

## **Additional Factors**

The appointee will be required to :-

- Comply with Queensland Rail's Code of Conduct;
- Observe all legal and safety obligations of the organisation;

## **What is the key selection criteria**

1. Extensive knowledge of Rail Safety Legislation and Safeworking principals and Systems.
2. High level of skill in the analysis of rail safety and Safeworking risk, accreditation and compliance exposures, the formulation, implementation of effective corrective strategies, including advocating the evidence of the effectiveness of those strategies to internal and external stakeholders.
3. High level of interpersonal and communication skills to establish and maintain relationships, build trust and an inclusive network supportive to the role of rail safety management and delivery rail safety content.
4. High level of skill in the design and implementation of integrated Safety Management Systems in accordance with contemporary best practice strategic and operational risk management practices.
5. High level of change management skills and implementation of innovative solutions.
6. Substantial knowledge of railway infrastructure, and the environment workers operate within, and the practices policies, standards and procedures used in planning and control.
7. Knowledge of and willingness to commit to and work within Queensland Rail's Values and Behaviours.

## **Pre-employment Checks:**

Not Applicable

## **Health, Safety and Environment Responsibilities**

Comply with the overarching document called Health, Safety and Environment Responsibilities MD-11-6843 located in the Safety and Environment Management System.

## **Personal Protective Equipment needs:**

Refer to relevant business instructions.

## **Safety Publications**

Refer to relevant business instructions.

## **Please Note:**

Queensland Rail has a random alcohol and other drug testing program.  
Testing can occur anywhere, at any time, on any day.