

# Position Description



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|--------------------------|---|
| Position Title           | <b>Principal Adviser Environment Strategy</b> |
| Position No              | 00082485                                      |
| Delegation Level         | 005   |
| Job Designation          | Team Leader                                   |
| Organisational Unit      | Environment                                   |
| Work Centre              | Brisbane                                      |
| Position Type            | Permanent                                     |
| Rail Safety Worker       | No  |
| Medical Fitness Standard | Refer to relevant business instructions.      |
| Performance Plan Type    | Team Leader                                   |
| Shiftworker              | No  |
| Classification (Range)   | AS7 .1 - AS7 .4                               |
| Pay Scale Type           | ASPT  |
| Reports to Position      | Manager Environment Strategy                  |

## **QUEENSLAND RAIL VALUES:**

1 Queensland Rail - We do better together  
Treat others with respect - We appreciate everyone's contributions and differences  
Empower our people - We have confidence in our people  
Act Safely - We work safe, to go home safe  
Make a positive difference - We learn from today, to improve tomorrow

## **Position Purpose**

To develop and lead the embedding of environmental policies and strategies across Queensland Rail through influence and collaboration with internal and external stakeholders; and integration with new and existing business systems, frameworks and processes.

To effectively identify, assess and communicate environmental compliance obligations relevant to the organisation, including monitoring emerging legislation and programs.

Provide professional and technical advice and support to the Manager Environmental Strategy, the Senior Manager Environment and the Queensland Rail business as required.

## **Position Responsibilities**

1. Identify and assess environmental legislative and/or policy change and lead the development of strategies, programs or processes to effectively manage change.
2. Establish processes and lead strategic assessment third party interfaces and agreements, in collaboration with internal and external stakeholders to ensure effective and efficient management of environmental risks on behalf of Queensland Rail.
3. Actively participate as a member of the Safety, Assurance & Environment Team to provide advice and input on environmental issues to support strategy formulation, stakeholder and customer engagement, commercial and financial excellence and people leadership.
4. Establish key external relationships with regulatory bodies and ensure relevant, timely and valuable feedback and advice in relation to legislative amendments and additions and their potential implications for the Queensland Rail.
5. Lead the development and embedding of specific environmental strategies and plans in collaboration with internal

# Position Description



- and external stakeholders on behalf of Queensland Rail.
6. Contribute to the enterprise-wide Environment strategy, policy and management systems formulation, implementation and maintenance under the leadership of the Manager Environment Strategy.
  7. Actively promote and contribute to the achievement of business objectives and targets as established, including provision of a high level of customer service to internal and external customers; and work as One Queensland Rail through cooperation and teamwork.

## **Additional Factors**

The appointee will be required to :-

- Comply with Queensland Rail's Code of Conduct;
- Observe all legal and safety obligations of the organisation;

## **What is the key selection criteria**

1. High level of interpersonal, negotiation, consultation, relationship building and communication skills(both verbal and written).
2. High level of leadership skills in a large and complex organisation, focused on building a customer focused, performance-based, sustainable culture.
3. High level of skill in the development and/or implementation of organisational processes, controls or programs to drive environmental outcomes.
4. Extensive knowledge of environmental management principles and issues including government policy, legislation, technology, industry trends and risk management particularly relating to the transport(and more specifically the rail transport)industry.
5. Knowledge of and willingness to commit to and work within Queensland Rail's Values and Behaviours.

## **Pre-employment Checks:**

Not Applicable

## **Mandatory Qualifications (If not already held, I will gain these when in position)**

- 40007588 All Aboard
- 40001627 Building Emergency Procedures

## **Enterprise Qualifications (If not already held, I will gain these when in position)**

- 40009601 Code of Conduct Refresher
- 30000835 Local Induct
- 40006537 Rail Safety Awareness

## **Health, Safety and Environment Responsibilities**

Comply with the overarching document called Health, Safety and Environment Responsibilities MD-11-6843 located in the Safety and Environment Management System.

## **Personal Protective Equipment needs:**

Refer to relevant business instructions.

# Position Description



## Safety Publications

Refer to relevant business instructions.

### Please Note:

Queensland Rail has a random alcohol and other drug testing program.

Testing can occur anywhere, at any time, on any day.