

# Regional Driver In Charge (DIC) Information – Cairns

Below is information for you to take into consideration prior to applying for the Cairns DIC role.

## Eligibility to apply for transfer vacancies

Employees are required to perform three (3) years' service at that location (from date of commencement of the trainee Driver's school) prior to being eligible to apply for a transfer to another location.

The employee is only eligible to apply for another position no less than two and a half (2.5) years after having commenced the trainee Driver's school for that location.

The employee will only be released from their location after their replacement has been recruited, trained and assessed as competent on the location core routes, this will extend time before employee will be released from location to approximately four (4) years.

## Uniforms

- Long Pants, Shirts (blue/white - short/long sleeve button up shirt), safety boots (not shoes)
  - All uniforms to be ironed and worn in presentable manner
  - Wearing the Regional allocated uniform is mandatory as we do NOT allow polo shirts /shorts or non-safety shoes to be worn on services

## Rostered Driving shifts

- Regional is 24/7 business where we sign on at various hours of the day and night at various locations.
- Rostered shifts in Cairns are all daylight workings with some layover shifts where drivers stay in accommodation at Townsville and are away from Home Depot for more than 1 day / night
- Layover shifts in foreign depots can require signing on after eight hours off (not 12 hours between shifts as Home Depot)
- Drivers are called by roster at arranged time by the RTC to sign on for shifts (i.e. 60 mins call prior sign on), this call time can be different when in foreign depot
- Drivers are required to travel between locations by self-driving arranged vehicles
- Cairns's depots can work 2 out of 3 weekends
  - Regional Drivers do NOT receive weekend penalty rates
- One long weekend every four (4) weeks as per TCA
- Whilst in training you will follow a BLP pattern with a training plan developed few weeks in advance
- Whilst in training you will have various tutors / mentors teaching the routes as you will NOT follow a specific tutor / mentor
- There is an expectation that you move into the community of your new Home Depot in the Cairns region
- Unfortunately, we encounter many Planned and Unplanned Disruptions that will require Drivers to move from diagram sign on to maintain continuity of services.
- Cairns is a self-sign on depot, your expectations are to arrive at rostered sign on, collect relevant information for rostered shift as well as follow the Code of Conduct. When rostered office / simulator the expectation is that you will be on the premises as per rostered shift.

## Traction tuition

- Will be required to learn three (2) types of traction
  - Deisel Tilt Train (Cairns Tilt)
  - Deisel Electric Locomotive (KSR)

## Route Tuition

- Will be required to learn routes
  - Cairns – Kuranda and Return
  - Cairns – Townsville and Return.
- Your first route trained will be Cairns to Kuranda. Once signed off and Summative.
- After successfully completing the summative assessment, you can be utilised to drive services on the assessed route whilst learning the other routes.

## Leave

- All leave is to be submitted to the Snr Manager TSD Operations for approval, via people connect.
- Cancelling of leave is also to be submitted via the Snr Manager TSD Operations via people connect.
- Internal - If you have approved leave in your previous home depot the leave will be cancelled. You will be required to reapply in your new depot.

## Regional School

- During the Regional school stage, you MUST be available for the entire school.
- The Regional school will take place at a location to be determined; in the event the school is in a regional location travel and accommodation will be provided.

## DIC expectations

As a DIC you will be expected to:

- Be on call to provide operational support and response to day-to-day operations and incidents
- Maintain your traction and route qualifications so that you can drive services if required
- Manage, mentor, coach and support staff to encourage a positive work attitude, professional team culture, dedication to continuous improvement and a commitment to superior customer service.
- Develop, implement and continually refine work practices, processes and procedures which promote greater operational performance.
- Maintain effective communication links in liaising between Senior Managers, Business Groups, Traincrew, Unions and relevant operations Personnel and represent Regional TSD Operations when consulting with internal and external stakeholders.
- Conduct in-depth investigations into operational accidents and incidents in accordance with accredited procedures and methods.
- Review proposed changes to operational procedures/rules, documents and/or processes relative to Regional TSD Operations.

If you require further information or have any questions, please contact the Snr Manager Regional TSD Operations – Craig Maguire

[Craig.Maguire@qr.com.au](mailto:Craig.Maguire@qr.com.au)