

Position Description



Position Title	ETCS Program Manager Trackside & Signalling
Position No	00078058
Delegation Level	006
Job Designation	Manager
Organisational Unit	ETCS Alliance (Embedded) Cross River Rail Program
Work Centre	Brisbane
Position Type	Permanent
Rail Safety Worker	No
Medical Fitness Standard	Refer to relevant business instructions.
Performance Plan Type	Tech Professional Expert
Shiftworker	No
Classification (Range)	Contract
Pay Scale Type	Contract
Reports to Position	Delivery Manager - ETCS Infrastructure

QUEENSLAND RAIL VALUES:

1 Queensland Rail - We do better together
Treat others with respect - We appreciate everyone's contributions and differences
Empower our people - We have confidence in our people
Act Safely - We work safe, to go home safe
Make a positive difference - We learn from today, to improve tomorrow

Position Purpose

Effectively manage project management professionals and provide senior project and program management services for the delivery of Queensland Rail's trackside and signalling deliverables for the ETCS project.
Manage and facilitate contractor trackside and signalling works for the ETCS project.

Position Responsibilities

1. Undertake and be responsible for the project and program management of a nominated discipline within complex major infrastructure projects.
2. Provide effective management of a specialist group of project managers and support staff, including Consultant Project Managers, in their management of individual projects.
3. Arrange and manage external and internal consultancies involved in project evaluation, project management, strategic studies, engineering and legal across a wide range of projects and disciplines.
4. Undertake negotiations with clients (both internal and external) and with external bodies and developers on all project matters.
5. Develop project and program plans and undertake regular reporting of progress on all projects, including regular review meetings with clients and presentations and briefings to Queensland Rail Management and external parties.
6. Monitor and manage the implementation of all project activities of contractors, consultants and internal Service Providers in relation to progress, cash flow and work quality to ensure they are completed to required standards, within programme and within budget constraints.
7. Finalise projects on completion, including transfer of assets,

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closure of project financial systems, conducting of project audit and review, and the preparation of final project reports.

8. Assume responsibility for compliance with safety frameworks and safety outcomes across the projects.

Additional Factors

The appointee will be required to :-

- Comply with Queensland Rail's Code of Conduct;
- Observe all legal and safety obligations of the organisation;
- Travel intrastate, interstate and overseas;
- Be available for duty outside normal working hours.

What is the key selection criteria

1. High level of Operational project management skills, to oversee the delivery of highly complex projects which have significant reform and change implications in accordance with recognised best practice.
2. Extensive knowledge and experience of railway operations, engineering interfaces and Legislation.
3. High level of interpersonal and negotiation skills and experience.
4. High level of skill in development and evaluation of rail investment projects.
5. High level of skill in the use of project management tools.
6. Knowledge and willingness to commit to work within Queensland Rail's Values and Behaviours.

Pre-employment Checks:

Not Applicable

Mandatory Qualifications (If not already held, I will gain these when in position)

- 40007588 Wunya Induction
- 30000908 Safely Access the Rail Corridor (QNRP)
- 40001627 Building Emergency Procedures
- 40000226 30215QLD Gen Safety Ind (Constr Indtry)

Enterprise Qualifications (If not already held, I will gain these when in position)

- 40009601 Code of Conduct Refresher
- 40013480 Fraud Awareness Induction
- 09910539 TLIF2080B Safely access rail corridor

Health, Safety and Environment Responsibilities

Comply with the overarching document called Health, Safety and Environment Responsibilities MD-11-6843 located in the Safety and Environment Management System.

Personal Protective Equipment needs:

- Head and Face protection
- Eye Protection
- Hearing Protection
- Safety Footwear

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Safety Publications

Refer to relevant business instructions.

Please Note:

Queensland Rail has a random alcohol and other drug testing program.

Testing can occur anywhere, at any time, on any day.