

Position Description



Position Title	Integrated Possessions Coordinator
Position No	00088775
Delegation Level	006
Job Designation	Manager
Organisational Unit	Possessions Program Services
Work Centre	Brisbane
Position Type	Permanent
Rail Safety Worker	No
Medical Fitness Standard	Refer to relevant business instructions.
Performance Plan Type	Team Member - PPR
Shiftworker	No
Classification (Range)	AS7 .1 - AS7 .4
Pay Scale Type	ASPT
Reports to Position	Integrated Possessions Manager

QUEENSLAND RAIL VALUES:

1 Queensland Rail - We do better together
Treat others with respect - We appreciate everyone's contributions and differences
Empower our people - We have confidence in our people
Act Safely - We work safe, to go home safe
Make a positive difference - We learn from today, to improve tomorrow

Position Purpose

Coordinate all corridor access requirement for the Cross River Rail (CRR) Program and associated projects ensuring all possession plans, schedules and management activities deliver optimal project delivery and asset management outcomes for Queensland Rail.

Position Responsibilities

1. Participate as a member of the CRR Possessions Integration leadership team to provide expert advice on key corridor access issues for the CRR Program and associated projects.
2. Lead and effectively coordinate all possession planning, scheduling and management through effective analysis of conflicting project dependencies and milestones and develop options that optimise project delivery, business and operational outcomes.
3. Work within business-wide and project management governance, client and legislative requirements and ensure all CRR Program corridor access activities are conducted in accordance with the applicable SEQ Network practices, policies, standards and procedures.
4. Build and manage constructive and collaborative relationships with key external and internal stakeholders including the interface between CRR Program Delivery team and Queensland Rail Corridor Access Management team to balance access demands across train operations, infrastructure maintenance, capital projects and the CRR Program of work.
5. Act as a point of escalation or mediation where risks arise with potential to impact business and or program objectives, including accountability for direct intervention.
6. Contribute to a high-performance culture focused on safety leadership, team work, stakeholder engagement, collaboration and achieving high-quality delivery and performance outcomes whilst

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building long term value for Queensland Rail.

Additional Factors

The appointee will be required to :-

- Comply with Queensland Rail's Code of Conduct;
- Observe all legal and safety obligations of the organisation;

What is the key selection criteria

1. Extensive knowledge of Queensland Rail's SEQ network, practices, policies, standards and procedures used in possessions planning, scheduling and management.
2. High level of skill in scheduling, programming and monitoring major work and management of corridor access to ensure customer supplier and stakeholder expectations are met.
3. High level of people management skills, with strong influencing, interpersonal, communication and negotiation skills.
4. High level of skill in managing complex project delivery and operational issues as they arise and producing both innovative and realistic solutions.
5. Knowledge of and willingness to commit to work within Queensland Rail's values and behaviors.

Pre-employment Checks:

Not Applicable

Health, Safety and Environment Responsibilities

Comply with the overarching document called Health, Safety and Environment Responsibilities MD-11-6843 located in the Safety and Environment Management System.

Personal Protective Equipment needs:

Refer to relevant business instructions.

Safety Publications

Refer to relevant business instructions.

Please Note:

Queensland Rail has a random alcohol and other drug testing program.
Testing can occur anywhere, at any time, on any day.