

# Position Description



Position Title	<b>Principal Rail Safety Assurance Specialist</b>
Position No	00076091
Delegation Level	006
Job Designation	Adviser
Organisational Unit	System Integration & Assurance
Work Centre	Brisbane
Position Type	Temporary
Rail Safety Worker	No
Medical Fitness Standard	Refer to relevant business instructions.
Performance Plan Type	Lead Others
Shiftworker	No
Classification (Range)	AS7 .1 - AS7 .4
Pay Scale Type	ASPT
Reports to Position	Rail Safety and Accreditation Mgr CRR

## **QUEENSLAND RAIL VALUES:**

- 1 Queensland Rail - We do better together
- Treat others with respect - We appreciate everyone's contributions and differences
- Empower our people - We have confidence in our people
- Act Safely - We work safe, to go home safe
- Make a positive difference - We learn from today, to improve tomorrow

## **Position Purpose**

Lead the development, implementation and continuous improvement of the Major Project Integration safety and technical assurance framework as it pertains to Rail Safety obligations of an accredited Rail Transport Operator under Rail Safety National Law. Lead the implementation of accreditation requirements, ensuring the implementation of Queensland Rail's Safety and Environment Management System (SEMS) to support existing and changing railway operations.

## **Position Responsibilities**

1. Lead the development, implementation and continuous improvement of safety assurance activities within defined assurance plans and frameworks, recommending remedial actions where appropriate and provide technical input to the Rail Integrity Assurance outcomes.
2. Provision of specialist safety advice and support to internal and external project stakeholders in respect of safety compliance, management of SEMS baselines and the effectiveness of rail safety risk controls for changes to the railway.
3. Undertake specialist rail safety reviews of project documentation including safety cases, safety interface plans and change management plans and develop recommendations to the appropriate level of management, to ensure safety risks are being appropriately managed.
4. Promote, influence, and support the implementation of a positive safety culture to ensure safe changes to the railway through regular engagement with internal and external major project and senior Queensland Rail stakeholders.
5. Supervise, manage, and coach others to ensure that the quality of the safety advice and services being provided meets Queensland Rail requirements.
6. Build and maintain excellent strategic working relationships

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with senior internal and external stakeholders, through influence, advice, and facilitation of rail safety forums, to achieve safe and effective project outcomes.

7. Achieve the Queensland Rail, Rail Safety business targets, objectives, performance measures, safety responsibilities and continually seek to implement business performance improvement initiatives.

## **Additional Factors**

The appointee will be required to :-

- Comply with Queensland Rail's Code of Conduct;
- Observe all legal and safety obligations of the organisation;

## **What is the key selection criteria**

1. Extensive knowledge of Rail Safety Legislation and Queensland Rail's Safety and Environment Management System (SEMS), enterprise-wide risk management processes, assurance principles and compliance methodologies, relating to Rail Safety and ISO and AS/NZS standards.
2. Extensive knowledge of legislative and contractual obligations associated with the safe and effective management of major projects within the railway environment.
3. Extensive knowledge of contemporary safety principles and practices as they apply to large, complex organisations, and major projects within an operating railway environment.
4. High level of skill in analysing and developing concise and timely trend analyses, plans and reports.
5. High level of communication, interpersonal, influencing, consultation, negotiation and relationship building skills to effectively engage management and staff to deliver consistent high quality project safety outcomes.
6. Extensive knowledge and experience in railway operational or major project orientated roles.
7. Substantial knowledge of project management and stakeholder management methodologies.
8. Knowledge of and willingness to commit to and work within Queensland Rail's Values and Behaviours.

## **Pre-employment Checks:**

Not Applicable

## **Mandatory Qualifications (If not already held, I will gain these when in position)**

- 40007588 Wunya Induction
- 40001627 Building Emergency Procedures

## **Enterprise Qualifications (If not already held, I will gain these when in position)**

- 40009601 Code of Conduct Refresher
- 40013480 Fraud Awareness Induction
- 40006537 Rail Safety Awareness

## **Health, Safety and Environment Responsibilities**

Comply with the overarching document called Health, Safety and Environment Responsibilities MD-11-6843 located in the Safety and Environment Management System.

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## **Personal Protective Equipment needs:**

Refer to relevant business instructions.

## **Safety Publications**

Refer to relevant business instructions.

### **Please Note:**

Queensland Rail has a random alcohol and other drug testing program.

Testing can occur anywhere, at any time, on any day.