

# Position Description



## Position Title **Program Manager - Railway Integrity**

Position No	00081787
Delegation Level	006
Job Designation	Manager
Organisational Unit	System Integration & Assurance
Work Centre	Brisbane
Position Type	Permanent
Rail Safety Worker	No
Medical Fitness Standard	Refer to relevant business instructions.
Performance Plan Type	Lead Others
Shiftworker	No
Classification (Range)	Contract
Pay Scale Type	Contract
Reports to Position	Senior Technical Assurance Manager

### **QUEENSLAND RAIL VALUES:**

1 Queensland Rail - We do better together  
Treat others with respect - We appreciate everyone's contributions and differences  
Empower our people - We have confidence in our people  
Act Safely - We work safe, to go home safe  
Make a positive difference - We learn from today, to improve tomorrow

### **Position Purpose**

The position of Program Integration & Asset Assurance Manager is required in order to manage the development and implementation of an asset acceptance strategy for Queensland Rail Major Projects Integration.

### **Position Responsibilities**

1. Lead the continuous development and improvement of the MPI Assurance delivery program, ensuring alignment with project delivery timeframes, driving assurance delivery to targeted dates.
2. Support the implementation of the Asset Acceptance strategy for Queensland Rail Major Projects which defines the mandatory requirements and criteria for progressive assurance and acceptance of the new/modified assets into the operational railway.
3. Develop railway integrity and assurance plans and reports progressively.
4. Coordinate with each project package submission ensuring quality of artefacts for presentation to the Railway Change Authority and Configuration Change Panel for approval.
5. Work effectively with internal and external stakeholders to ensure integration activities are undertaken in accordance with the asset acceptance strategy and provide input into the development of associated asset acceptance plans.
6. Lead and undertake system assurance activities in accordance with approved processes to ensure compliance and efficacy.
7. Lead (and develop where required) coordination of technical assurance artefacts in support of the asset acceptance strategy.
8. Provide guidance to project leads and team in the development of assurance artefacts.
9. Proactively identify areas of deficiency to effect continuous improvement and monitor all non-conformances identified in system integration and assurance activities to close out, ensuring control

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effectiveness.

10. Establish and maintain knowledge of critical aspects within contract packages as they relate to asset acceptance and overall system integration.
11. Enable effective and appropriate levels of status reporting to key audiences on a weekly basis of assurance delivery.

## **Additional Factors**

The appointee will be required to :-

- Comply with Queensland Rail's Code of Conduct;
- Observe all legal and safety obligations of the organisation;

## **What is the key selection criteria**

1. Extensive knowledge of Queensland Rail business, organisation & stakeholders.
2. Extensive knowledge of development, implementation and management of asset acceptance strategy.
3. High level of experience in Program Management and/or Delivery skill within a complex environment and within an evolving organisations.
4. High level of skill in leading delivery of strategy.
5. High level of written and verbal communication skills, with strengths in facilitating, influencing, engagement and Executive stakeholder management.
6. High level of skill in managing a range of diverse stakeholders with specific interests including, senior leaders, employees, regulatory agencies and internal/external submit matter experts
7. High level of influencing, interpersonal, consultation, relationship building and negotiation skills that build and sustain productive relationships and partnerships
8. Substantial knowledge of the planned integration of the ETCS system into Queensland Rail.

## **Pre-employment Checks:**

Not Applicable

## **Health, Safety and Environment Responsibilities**

Comply with the overarching document called Health, Safety and Environment Responsibilities MD-11-6843 located in the Safety and Environment Management System.

## **Personal Protective Equipment needs:**

Refer to relevant business instructions.

## **Safety Publications**

Refer to relevant business instructions.

## **Please Note:**

Queensland Rail has a random alcohol and other drug testing program.  
Testing can occur anywhere, at any time, on any day.