

Position Description



Position Title	Manager Building Maintenance
Position No	00069093
Delegation Level	005
Job Designation	Manager
Organisational Unit	Facilities Maintenance SEQ Operations
Work Centre	Corinda
Position Type	Permanent
Rail Safety Worker	Yes
Medical Fitness Standard	NHS Cat 3 ATTP
Performance Plan Type	Lead Experts and Leaders
Shiftworker	No
Classification (Range)	AS7 .1 - AS7 .4
Pay Scale Type	ASPT
Reports to Position	Senior Manager Facilities Maintenance

QUEENSLAND RAIL VALUES:

1 Queensland Rail - We do better together
Treat others with respect - We appreciate everyone's contributions and differences
Empower our people - We have confidence in our people
Act Safely - We work safe, to go home safe
Make a positive difference - We learn from today, to improve tomorrow

Position Purpose

Responsible for the reliable and safe operation of the SEQ Facilities building assets including compliance with all legislative, regulatory, manufacturer's maintenance guidelines and safety activities to ensure the proper functioning and safe operation of the building assets.

Position Responsibilities

1. Ensure the reliable and safe operation of SEQ Facilities building assets through the application of good maintenance practices and delivery of the asset management.
2. Assure the Senior Manager SEQ Facilities that the building assets are operating and maintained so as to meet legislative, codes of practice, manufacturers maintenance guidelines and Queensland Rail defined maintenance obligations subject to available budget.
3. Lead and direct the building Maintenance Team and contractors to achieve agreed business and commercial outcomes while maintaining a customer focus.
4. Lead and demonstrate along with the other members of the SEQ Facilities Management Team safety initiatives and exemplary safety behaviours by championing Zero Harm within the business.
5. Ensure that financial and budgetary obligations are managed to assist Network SEQ in achieving overall business goals and objectives.
6. Represent SEQ Facilities and Queensland Rail in the SEQ region to co-ordinate and manage effective consultation processes with key external and internal stakeholders, customers and local communities on all matters relating to asset reliability to ensure business goals and objectives are met.

Position Description



Additional Factors

The appointee will be required to :-

- Comply with Queensland Rail's Code of Conduct;
- Observe all legal and safety obligations of the organisation;

Budget \$6.6 million Labour

\$5.3 million Consumables

What is the key selection criteria

1. Extensive knowledge of the operation, maintenance and repair of buildings in use within a passenger rail environment or similar.
2. High level of skill in implementing asset management plans and strategies, resource planning, cost control and the management of contractors within a complex asset management environment.
3. High level leadership skills, including proven ability to lead multi-disciplinary and cross functional teams in an engineering or facilities maintenance setting including the engagement and management of external service providers.
4. High level skills in interpersonal communications, working with people at all levels in the organisation and with external stakeholders.
5. High level of skill in written and oral communication.
9. Willingness to work within and commit to Queensland Rail's Values and Behaviours.

Pre-employment Checks:

Not Applicable

Mandatory Qualifications (If not already held, I will gain these when in position)

- 40007588 Wunya Induction
- 30000908 Safely Access the Rail Corridor (QNRP)
- 40001627 Building Emergency Procedures
- 40010410 Safety Comes First Always Workshop
- 40009729 Delivering a Pre-Start Briefing Network
- 40008876 Working in the Electrified Territory
- 40008657 NHS Cat 3 ATTP
- 40009807 G_Working Safely in the Construction Ind

Enterprise Qualifications (If not already held, I will gain these when in position)

- 40009601 Code of Conduct Refresher
- 40013480 Fraud Awareness Induction

Health, Safety and Environment Responsibilities

Comply with the overarching document called Health, Safety and Environment Responsibilities MD-11-6843 located in the Safety and Environment Management System.

Personal Protective Equipment needs:

Refer to relevant business instructions.

Position Description



Safety Publications

Refer to relevant business instructions.

Please Note:

Queensland Rail has a random alcohol and other drug testing program.

Testing can occur anywhere, at any time, on any day.