

# Position Description



Position Title	<b>Interface Manager (South)</b>
Position No	00089855
Delegation Level	005
Job Designation	Manager
Organisational Unit	ETCS South (QR) ETCS
Work Centre	Brisbane
Position Type	Temporary
Rail Safety Worker	No
Medical Fitness Standard	Refer to relevant business instructions.
Performance Plan Type	Lead Experts and Leaders
Shiftworker	No
Classification (Range)	Contract
Pay Scale Type	Contract
Reports to Position	Project Director - ETCS (South)

## **QUEENSLAND RAIL VALUES:**

- 1 Queensland Rail - We do better together
- Treat others with respect - We appreciate everyone's contributions and differences
- Empower our people - We have confidence in our people
- Act Safely - We work safe, to go home safe
- Make a positive difference - We learn from today, to improve tomorrow

## **Position Purpose**

As a member of the Major Projects ETCS leadership team be the key interface between the appointed Alliance and delivery partners and Queensland Rail for the delivery of all relevant business area works. This role is critical to the delivery of all relevant business area works liaising with the design and construction teams and the Delivery partners, to identify any below rail issues and working collaboratively to develop solutions.

This role will provide advice to the Queensland Rail ETCS management team and work within an Alliance environment and D & C environments through management of complex internal and external stakeholder objectives and relationships to successfully deliver the CRR Program within specified timeframes and within approved budgets.

## **Position Responsibilities**

1. Provide advice to the Queensland Rail Senior Management team and work within an Alliance Environment as the key interface between the appointed Alliance members and Queensland Rail for the delivery of all relevant business area works.
2. Manage a complex range of stakeholder objectives and relationships including Department of Transport and Main Roads (DTMR), the Alliance members and Queensland Rail interfaces to successfully deliver the relevant business area of works within specified timeframes and within approved budgets and meet the relevant KRAs.
3. Act as the Queensland Rail representative in supporting decision making and integration with the Alliance Delivery Team including being the interface between Queensland Rail and the delivery partners with respect to all relevant business areas of works ensuring any engineering, design, construction and handover related issues are



- identified and solutions found.
4. Identify critical commissioning activities and ensure processes and resources are mobilised to expedite commissioning activities in a cost-effective manner.
  5. Manage progress on Queensland Rail issues affecting the delivery program and be the responsible point of escalation and/or mediation where risks arrive with the potential to adversely impact a greater program of work.
  6. Build and maintain productive relationships with key internal and external stakeholders to collaboratively drive beneficial outcomes for Queensland Rail and the CRR program.
  7. Lead, on behalf of Queensland Rail, the contractor's delivery of handover and acceptance documents and assurance program compliance for all below rail assets delivered by the suppliers to ensure stakeholder compliance will all standards, legislation and Queensland Rail's obligations as a stakeholder and RTO are met.

### **Additional Factors**

The appointee will be required to :-

- Comply with Queensland Rail's Code of Conduct;
- Observe all legal and safety obligations of the organisation;

### **What is the key selection criteria**

1. Extensive knowledge and experience in delivering large scale complex integrated rail infrastructure projects.
2. High level of skill in the delivery of business focused technical/professional railway infrastructure solutions and an ability to implement strategies that mitigate risk.
3. High level of skill in interpreting engineering drawings, designs and documentation within tight deadlines including technical specifications and design drawings.
4. High level of interpersonal, communication, consultation, negotiation and influencing stakeholder skills to ensure the design and constructability review programmes are adhered to with the ability to facilitate building strong relationships across the business and with the Alliance partners.
5. High level of skill in interpreting statutory, regulatory and policy obligations, particularly in relation to satisfy the safety, environment, and contract process requirements in a commercially focused Alliance delivery model.
6. High level of skill in dealing with railway transport operations, construction, maintenance and safety standards.
7. Knowledge of and willingness to commit to and work within Queensland Rail's Values and Behaviours.

### **Pre-employment Checks:**

Not Applicable

### **Health, Safety and Environment Responsibilities**

Comply with the overarching document called Health, Safety and Environment Responsibilities MD-11-6843 located in the Safety and Environment Management System.

### **Personal Protective Equipment needs:**

Refer to relevant business instructions.

# Position Description



## **Safety Publications**

Refer to relevant business instructions.

### **Please Note:**

Queensland Rail has a random alcohol and other drug testing program.  
Testing can occur anywhere, at any time, on any day.