

Position Description



Position Title	Apprentice Carpenter
Position No	00088567
Delegation Level	007
Job Designation	Apprentice Carpenter
Organisational Unit	SEQ Facilities Apprentices SEQ Operations
Work Centre	Sunshine
Position Type	Temporary
Rail Safety Worker	Yes
Medical Fitness Standard	NHS Cat 3 ATTP
Performance Plan Type	Team Member/Tech Prof
Shiftworker	No
Classification (Range)	ET2 APP1.1 - ET2 APP4.1
Pay Scale Type	Network Facilities
Reports to Position	Work Coordinator (Carpentry)

QUEENSLAND RAIL VALUES:

1 Queensland Rail - We do better together
Treat others with respect - We appreciate everyone's contributions and differences
Empower our people - We have confidence in our people
Act Safely - We work safe, to go home safe
Make a positive difference - We learn from today, to improve tomorrow

Position Purpose

To proactively develop skills and knowledge required to excel in your particular trade through completing on-the-job training and formal training with a registered training organisation.

Position Responsibilities

1. Ensure all work is performed in accordance with Workplace Health and Safety and Environmental requirements and legislative policies.
2. Under guidance, assist with and participate in the repair and maintenance of Queensland Rail buildings.
3. Proactively seek opportunities to develop trade skills and knowledge.
4. Follow any guidance required to ensure work is performed in accordance with safety, technical and operational specifications and standards.
5. Maintain records relating to asset condition, maintenance programs and costing systems.
6. Actively participate in team and safety meetings, and contribute to the development and implementation of performance improvement initiatives.
7. Participate in the implementation and application of work procedures and practices in pursuit of assuring and continuously improving quality.
8. Meet obligations contained in Apprentice Training Contract. Including but not limited to attending block training, complete E profiles/on-the-job log books in a timely manner.

Additional Factors

The appointee will be required to :-
- Comply with Queensland Rail's Code of Conduct;

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- Observe all legal and safety obligations of the organisation;

Pre-employment Checks:

Not Applicable

Health, Safety and Environment Responsibilities

Comply with the overarching document called Health, Safety and Environment Responsibilities MD-11-6843 located in the Safety and Environment Management System.

Personal Protective Equipment needs:

Refer to relevant business instructions.

Safety Publications

QR Electrification Safety Booklet
QR Working in Electrified Territory
QR Weekly Notice
Your Health (Newsletter)
WH&S Update (Newsletter)
C.E.O.'s Safety Statement
Alcohol and Drug Policy Card
C.E.O.'s General Safety Rules
Part 2 for STD/0038 Track and Trackside

Please Note:

Queensland Rail has a random alcohol and other drug testing program.
Testing can occur anywhere, at any time, on any day.