

Position Description



Position Title	Tradesperson's Assistant (Electrical/Mechanical)
Position No	00055631
Delegation Level	007
Job Designation	Tradesperson's Assistant
Organisational Unit	Equipment Maintenance SEQ Assets
Work Centre	Banyo
Position Type	Permanent
Rail Safety Worker	Yes
Medical Fitness Standard	NHS Cat 3 ATTP
Performance Plan Type	Team Member - PPR
Shiftworker	Yes 7 Day Worker
Classification (Range)	ET1 .5 - ET1 .5
Pay Scale Type	Network Construction
Reports to Position	Plant Maintenance Supervisor Electrical

QUEENSLAND RAIL VALUES:

1 Queensland Rail - We do better together
Treat others with respect - We appreciate everyone's contributions and differences
Empower our people - We have confidence in our people
Act Safely - We work safe, to go home safe
Make a positive difference - We learn from today, to improve tomorrow

Position Purpose

To provide electrical/mechanical maintenance whilst working as a member of a team carrying out electrical and mechanical maintenance for the objective of providing optimum reliability and availability of the infrastructure Plant Maintenance Fleet.

Position Responsibilities

1. Carry out regular servicing, minor and preventative maintenance on all on-track and auxiliary plant to the technical level of competence attained to ensure maximum equipment availability.
2. Assist Tradesperson's in mechanical/electrical repairs/maintenance of on-track plant as required.
3. Undertake administrative and recording duties to ensure correct information is forwarded to applicable administration destinations on time.
4. Manage effectively the development, implementation and monitoring of the requirements of the QR Services Integrated Management System Business and Divisional Instructions to control and minimise loss to people, property, processes and environment within their section of QR Services.
5. Implement long term strategies and work practices to ensure safe working practices and relevant work standards are met in accordance with QR's policies, procedures and legislative requirements and in line with Quality Improvement and Risk Management principles.

Additional Factors

The appointee will be required to :-

- Comply with Queensland Rail's Code of Conduct;
- Observe all legal and safety obligations of the organisation;
- Obtain the National Competencies of the position profile (i.e. Core 24

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- trade modules and additional trade modules);
- Attend further training as required;
- Keep up to date with technological advances;
- Work and travel intra and inter state, including remote locations as required;
- Participate in agreed Subsidiary Agreement;
- Work outside normal working hours and be available for emergency response.

What is the key selection criteria

1. Sound level of skill in maintenance, fault finding and repair used on rail maintenance specific plant and equipment including the installations of extra low voltage systems to achieve planned outcomes and business objectives.
2. Sound knowledge of concepts and application of preventative maintenance to improve reliability and availability.
3. Substantial knowledge of QR's Safety and Environmental Management Systems including principles associated with loss control.
4. Sound problem solving, analytical and quality improvement skills.
5. Sound level of interpersonal, oral and written communication skills to actively participate in an environment of teamwork, effective workplace and customer relationships.
6. Knowledge of and willingness to commit to and work within QR's Values and Behaviours.

Pre-employment Checks:

Not Applicable

Health, Safety and Environment Responsibilities

Comply with the overarching document called Health, Safety and Environment Responsibilities MD-11-6843 located in the Safety and Environment Management System.

Personal Protective Equipment needs:

Head and Face protection
Eye Protection
Hearing Protection
Hand Protection
Leather clothing
High Visibility Clothing
Safety Footwear
Sunscreen SPF 15+

Safety Publications

QR Electrification Safety Booklet
QR Weekly Notice
Your Health (Newsletter)
C.E.O.'s Safety Statement
C.E.O.'s General Safety Rules

Please Note:

Queensland Rail has a random alcohol and other drug testing program.
Testing can occur anywhere, at any time, on any day.