

Position Description



Position Title	Storeperson
Position No	00088433
Delegation Level	006
Job Designation	Storeperson (Onboard Catering - R'ton)
Organisational Unit	Rockhampton Onboard Catering Regional Operations
Work Centre	Rockhampton
Position Type	Permanent
Rail Safety Worker	Yes
Medical Fitness Standard	NHS Cat 4 Other (No Medical Required)
Performance Plan Type	Team Member - CEMP
Shiftworker	Yes
Classification (Range)	OS1 .5 - OS1 .5
Pay Scale Type	Cust Serv Off Train
Reports to Position	Operation Coordinator Rockhampton

QUEENSLAND RAIL VALUES:

1 Queensland Rail - We do better together
Treat others with respect - We appreciate everyone's contributions and differences
Empower our people - We have confidence in our people
Act Safely - We work safe, to go home safe
Make a positive difference - We learn from today, to improve tomorrow

Position Purpose

Control and organise the flow of stock in Onboard Catering.

Position Responsibilities

1. Control, order and receipt stock.
2. Ensure relevant Legislation, standards and policies are adhered to with regard to the handling and storage of stock.
3. Perform tasks associated with the handling and storage of stock including cleaning of storage areas.
4. Organise the supply of stock to trains as required.
5. Ensure loading and unloading of customer baggage is carried out.
6. Ensure the removal and storage of rubbish from train services is carried out in accordance with relevant procedures.
7. Deliver Onboard staff to and from overnight accommodation.
8. Perform other duties as required by the Area Manager Central and North Queensland.

Additional Factors

The appointee will be required to :-

- Comply with Queensland Rail's Code of Conduct;
- Observe all legal and safety obligations of the organisation;
- Work variable hours including overtime as required;
- Undertake further training as required.

What is the key selection criteria

1. Substantial organisational skills.
2. Substantial skill in providing a quality customer service.
3. Sound knowledge of Legislation, policies and procedures relevant to food storage, handling and Workplace Health and Safety.
4. Sound interpersonal and communication skills.

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5. Sound skill in working in a harmonious team environment.
6. Knowledge of and willingness to commit to and work within Queensland Rail's Values and Behaviours.

Pre-employment Checks:

Not Applicable

Health, Safety and Environment Responsibilities

Comply with the overarching document called Health, Safety and Environment Responsibilities MD-11-6843 located in the Safety and Environment Management System.

Personal Protective Equipment needs:

Refer to relevant business instructions.

Safety Publications

Refer to relevant business instructions.

Please Note:

Queensland Rail has a random alcohol and other drug testing program.
Testing can occur anywhere, at any time, on any day.