

Position Description



Position Title	Asset Acceptance Lead
Position No	00077974
Delegation Level	005
Job Designation	Adviser
Organisational Unit	Safety & Technical Assurance Planning, Assurance & Delivery
Work Centre	Brisbane
Position Type	Permanent
Rail Safety Worker	No
Medical Fitness Standard	Refer to relevant business instructions.
Performance Plan Type	Lead Others
Base Hours (Fortnight)	76.00
Shiftworker	No
Classification (Range)	AS7 .1 - AS7 .4
Pay Scale Type	ASPT
Reports to Position	Safety & Technical Assurance Manager

QUEENSLAND RAIL VALUES:

1 Queensland Rail - Be One, Proud and Focused
Treat each other with Respect - Be Open, Honest and Supportive
Enjoy what we do - Be Positive, Involved and Enthusiastic
Act Safely - Be Aware, Prepared and Accountable
Make a difference - Be Innovative, Adaptable and Resourceful

Position Purpose

To manage the development and implementation of an asset acceptance strategy for Queensland Rail Major Projects Integration including coordinating the related assurance activities with respect to asset acceptance. The role will be required to interface closely with internal and external stakeholders throughout the project to ensure contract package requirements are delivered in accordance with asset acceptance plans.

Position Responsibilities

1. Develop and implement an Asset Acceptance strategy for Queensland Rail Major Projects which defines the mandatory requirements and criteria for final acceptance of the delivered assets.
2. Develop, implement and manage processes and systems to plan, co-ordinate and monitor the implementation of Queensland Rail asset acceptance activities for Major Projects.
3. Work with internal and external stakeholders to ensure asset acceptance activities are undertaken in accordance with the asset acceptance strategy and provide input into the development of associated asset acceptance plans.
4. Lead and undertake asset acceptance assurance activities in accordance with approved processes for compliance and efficacy against the asset acceptance strategy.
5. Proactively identify areas of deficiency to effect continuous improvement and monitor all non-conformances identified in asset acceptance assurance activities to close out, ensuring control effectiveness.
6. Establish and maintain knowledge of critical aspects within contract packages as they relate to asset acceptance.

Position Description



Additional Factors

The appointee will be required to :-

- Comply with Queensland Rail's Code of Conduct;
- Observe all legal and safety obligations of the organisation;

What is the key selection criteria

1. High level leadership, strategic thinking and management skills to deliver consistent outcomes across a large and complex safety-oriented organisation.
2. Extensive knowledge of risk management, assurance and governance principles and practices as they apply to large, complex organisations, specifically within a large-scale project environment.
3. High level of skill in managing a large range of diverse stakeholders with specific interests including, senior leaders, employees, regulatory agencies and internal / external subject matter experts.
4. High level of influencing, interpersonal, consultation, relationship building and negotiation skills that build and sustain productive relationships and partnerships.
5. Knowledge of and willingness to commit to and work within Queensland Rail's Values and Behaviours.

Pre-employment Checks:

Not Applicable

Mandatory Qualifications (If not already held, I will gain these when in position)

- 40007588 All Aboard
- 30000908 Safely Access the Rail Corridor (QNRP)
- 40001627 Building Emergency Procedures
- 40010410 Safety Comes First Always Workshop
- 40009729 Delivering a Pre-Start Briefing Network
- 40008876 Working in the Electrified Territory

Enterprise Qualifications (If not already held, I will gain these when in position)

- 40009601 Code of Conduct Refresher

Health, Safety and Environment Responsibilities

Comply with the overarching document called Health, Safety and Environment Responsibilities MD-11-6843 located in the Safety and Environment Management System.

Personal Protective Equipment needs:

Refer to relevant business instructions.

Safety Publications

Refer to relevant business instructions.

Please Note:

Queensland Rail has a random alcohol and other drug testing program.
Testing can occur anywhere, at any time, on any day.