

Position Description



Position Title	Manager Risk
Position No	00074457
Delegation Level	004
Job Designation	Manager
Organisational Unit	Safety, Risk & Services Regional Safety, Risk & Assurance
Work Centre	Brisbane
Position Type	Permanent
Rail Safety Worker	No
Medical Fitness Standard	Refer to relevant business instructions.
Performance Plan Type	Functional Expert
Shiftworker	No
Classification (Range)	Contract
Pay Scale Type	Contract
Reports to Position	Snr Mgr Regional Safety, Risk & Services

QUEENSLAND RAIL VALUES:

- 1 Queensland Rail - We do better together
- Treat others with respect - We appreciate everyone's contributions and differences
- Empower our people - We have confidence in our people
- Act Safely - We work safe, to go home safe
- Make a positive difference - We learn from today, to improve tomorrow

Position Purpose

Lead and manage the integration of a positive risk management culture within Queensland Rail by advising and enabling business managers to develop, implement and monitor appropriate risk management and assurance strategies and practices to achieve safety, customer, people, commercial and community outcomes.

Position Responsibilities

1. Participate as a member of the leadership team to provide thought leadership and strategic advice on risk and assurance issues to mitigate exposure to all risks.
2. Support the development and implementation of Queensland Rail's overall risk management strategy, maturity and the supporting frameworks, programs, policies and plans.
3. Oversee projects to develop and implement systems that identify, record, manage and report on risk and monitor the efficiency of these systems and their application to ensure proper implementation and usage.
4. Contribute to the development of the organisations Integrated Assurance Plan with alignment to Corporate Risks, ensuring the identification, planning and performance of assurance activities across the business is coordinated; and outcomes of the assurance activities are reported to the Board, Executive Leadership Team and Audit and Risk Committee.
5. Implement and manage consistency and reliability of quality assessment and assurance activities established in the Integrated Assurance Plan for the business to ensure the effectiveness of Controls.
6. Work with the Senior Management team to continue to develop and enhance the Risk Management and Assurance Framework including the

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- supporting systems, tools and processes and deliver training and education on risk management issues to identify and manage risk.
7. Assist the senior management team to report to the Board and Executive Leadership Team on risk management performance and practice throughout the organisation to identify and tackle areas for improvement and the impact of Corporate risks.

Additional Factors

The appointee will be required to :-

- Comply with Queensland Rail's Code of Conduct;
- Observe all legal and safety obligations of the organisation;

What is the key selection criteria

1. High level of skill in developing and implementing risk policies and assurance frameworks across a large and complex organisation.
2. High level of skill in managing and coaching a small team of professionals to contribute to results-oriented performance.
3. High level of skill in shaping and influencing organisational culture to achieve risk, compliance and assurance objectives.
4. High level of skill in working as part of a senior, professional risk and assurance team in developing and implementing appropriate frameworks, programs, policies and procedures.
5. High level of conceptual, analytical and problem solving skills.
6. High level of influencing, interpersonal, consultation, relationship building and negotiation skills that build and sustain productive relationships and partnerships.
7. Substantial knowledge of contemporary enterprise risk management and assurance principles and practices as they apply to large, complex organisations.
8. Knowledge of and willingness to commit to and work within Queensland Rail's Values and Behaviours.

Pre-employment Checks:

Not Applicable

Health, Safety and Environment Responsibilities

Comply with the overarching document called Health, Safety and Environment Responsibilities MD-11-6843 located in the Safety and Environment Management System.

Personal Protective Equipment needs:

Refer to relevant business instructions.

Safety Publications

Refer to relevant business instructions.

Please Note:

Queensland Rail has a random alcohol and other drug testing program. Testing can occur anywhere, at any time, on any day.