

Position Description



Position Title	Tutor Driver Regional
Position No	00089473
Delegation Level	007
Job Designation	Tutor Driver - Toowoomba
Organisational Unit	Traincrew - Toowoomba Regional Operations
Work Centre	Toowoomba
Position Type	Permanent
Rail Safety Worker	Yes
Medical Fitness Standard	NHS Cat 1 High Level SCW
Performance Plan Type	Tech Professional Expert
Shiftworker	Yes
Classification (Range)	TUT DRVR.0 - TUT DRVR.0
Pay Scale Type	PSG T'crew Traveltrn
Reports to Position	Driver in Charge

QUEENSLAND RAIL VALUES:

- 1 Queensland Rail - We do better together
- Treat others with respect - We appreciate everyone's contributions and differences
- Empower our people - We have confidence in our people
- Act Safely - We work safe, to go home safe
- Make a positive difference - We learn from today, to improve tomorrow

Position Purpose

In addition to performing the duties of a Locomotive Driver, a Tutor Driver will participate in the development of training programmes, provide practical Tuition to Regional TSD Traincrew within a competency based framework and perform valid assessments of competency to ensure efficient and safe train operations.

Position Responsibilities

1. Competently drive all forms of traction operated in the depot in accordance with Queensland Rail's safety and operational standards and procedures.
2. Plan and effectively implement competency based tuition and assessment for Regional Traincrew in order to ensure knowledge and skills are developed, applied, maintained and assessed in accordance with accreditation and legislative requirements.
3. Provide Regional Traincrew with mentoring, coaching and support in train management, procedures and route competence to the required standards.
4. Provide subject matter expertise in the development of training materials and assessment. Prepare, maintain and evaluate training and assessment materials, learning documents, logbooks as required.
5. Perform valid and fair assessments of personnel and utilise a range of upskilling methods to ensure competence is maintained.
6. Perform administrative duties including maintenance of required files and depot training records.
7. Maintain professional development of requirements of Training and Assessment Practice.

Additional Factors

The appointee will be required to :-

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- Comply with Queensland Rail's Code of Conduct;
- Observe all legal and safety obligations of the organisation;
- Comply with Queensland Rail's Traincrew Enterprise Agreement;
- Possess a level of health and mental/physical fitness which complies with the requirements of the National Standard for Health Assessment of Rail Safety Workers;
- Travel intrastate as required;
- Attend further training as directed.

What is the key selection criteria

1. Current qualified Driver.
2. High level of oral and interpersonal communication skills.
3. Substantial level of skill in written communication.
4. Extensive knowledge of rollingstock, train handling principles and safe working procedures.
5. Sound level of skill to identify, analyse and resolve problems
6. Sound level of skill to plan and facilitate learning and assessment activities in a work environment.
7. Knowledge of and willingness to commit to and work within Queensland Rail's Values and Behaviours.

Pre-employment Checks:

Not Applicable

Pre-employment Qualifications:

What qualifications do I need to hold prior to applying for the position?:

20300281 Nat Drv Lic C (Qld A < 09.04.96)

Health, Safety and Environment Responsibilities

Comply with the overarching document called Health, Safety and Environment Responsibilities MD-11-6843 located in the Safety and Environment Management System.

Personal Protective Equipment needs:

Refer to relevant business instructions.

Safety Publications

Refer to relevant business instructions.

Please Note:

Queensland Rail has a random alcohol and other drug testing program.
Testing can occur anywhere, at any time, on any day.