

Position Description



Position Title	Senior Safety Adviser
Position No	00041300
Delegation Level	006
Job Designation	Adviser
Organisational Unit	Rail Safety SEQ Safety Risk & Assurance
Work Centre	Brisbane
Position Type	Permanent
Rail Safety Worker	No
Medical Fitness Standard	Refer to relevant business instructions.
Performance Plan Type	Team Member - PPR
Shiftworker	No
Classification (Range)	AS6 .1 - AS6 .4
Pay Scale Type	ASPT
Reports to Position	Manager SEQ Safety

QUEENSLAND RAIL VALUES:

1 Queensland Rail - We do better together
Treat others with respect - We appreciate everyone's contributions and differences
Empower our people - We have confidence in our people
Act Safely - We work safe, to go home safe
Make a positive difference - We learn from today, to improve tomorrow

Position Purpose

To provide expertise and advice to managers, supervisors and employees in safety legislation through coaching and mentoring and assist SEQ leaders in the delivery of effective risk based solutions to drive safety improvements

Position Responsibilities

1. Implement safety legislative and Queensland Rail specific requirements related to SEQ and monitor performance to meet prescribed outcomes.
2. Manage safety risk management initiatives inclusive of identifying risks, implementing risk treatments.
3. Undertake regular assurance activities, such as audits and inspections to verify the effectiveness of risk treatment strategies and communicate the findings and recommendations to responsible leaders.
4. Provide professional advice into the design, implementation, evaluation and continuous improvement of the Queensland Rail safety management framework and plans, inclusive of methodologies, systems, processes and procedures.
5. Conduct reviews and provide timely risk based advice to inform the compliance and assurance program.
6. Provide input into incident investigations, reviews and analysis of incident reports to support risk based rectification of safety hazards.
7. Provide specialist safety knowledge to SEQ leaders to enable them to implement safe work practices for the benefit of all workers and customers.
8. Facilitate management of change for HSE initiatives by providing advocacy, coaching and support for the flow of information and

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resolution of identified change management risks.

Additional Factors

The appointee will be required to :-

- Comply with Queensland Rail's Code of Conduct;
- Observe all legal and safety obligations of the organisation;
- Attend further training as directed;
- Carry out other duties as directed by management;
- Operate in a semi autonomous manner within policy guidelines;
- Observe all safety and legal obligations of the organisation.

What is the key selection criteria

1. Extensive knowledge of Safety Legislation and Regulations and functioning of the regulatory framework, particularly in relation to the rail environment.
2. Extensive knowledge of safety risk management principles, framework and processes.
3. High level of skill in the design and implementation of integrated Safety Management Systems in accordance with contemporary best practice strategic and operational risk management practices.
4. High level of skill in the analysis of high level risk, accreditation and compliance exposures, the formulation, implementation of effective corrective strategies, including advocating the evidence of the effectiveness of those strategies to internal and external stakeholders.
5. High level of facilitation, consultation, negotiation, coaching, communication and relationship building skills, as shown by establishing effective relationships with senior managers and preparing complex and highly sensitive reports.
6. High level of strategic research and project management skills.
7. Knowledge of and willingness to commit and work within Queensland Rail's Values and Behaviours.

Pre-employment Checks:

Not Applicable

Health, Safety and Environment Responsibilities

Comply with the overarching document called Health, Safety and Environment Responsibilities MD-11-6843 located in the Safety and Environment Management System.

Personal Protective Equipment needs:

Refer to relevant business instructions.

Safety Publications

Refer to relevant business instructions.

Please Note:

Queensland Rail has a random alcohol and other drug testing program.
Testing can occur anywhere, at any time, on any day.