

Position Description



Position Title	Trainee Network Control Officer
Position No	00047294
Delegation Level	007
Job Designation	RMC&O Trainee Network Control Officer
Organisational Unit	Train Control Mayne SEQ Operations
Work Centre	Mayne
Position Type	Permanent
Rail Safety Worker	Yes
Medical Fitness Standard	NHS Cat 1 High Level SCW
Performance Plan Type	Team Member/Tech Prof
Shiftworker	No
Classification (Range)	TRNEE .0 - TRNEE .0
Pay Scale Type	Train Control
Reports to Position	Train Control Leader

QUEENSLAND RAIL VALUES:

1 Queensland Rail - We do better together
Treat others with respect - We appreciate everyone's contributions and differences
Empower our people - We have confidence in our people
Act Safely - We work safe, to go home safe
Make a positive difference - We learn from today, to improve tomorrow

Position Purpose

To undertake training to qualify as a Network Control Officer.

Position Responsibilities

1. Undertake the necessary training to achieve Safeworking Qualifications.
2. Ensure all assignments and course work is completed within the specified time frames.
3. Undertake additional training to contribute to the business needs of the Rail Management Centre and Operations (RMC&O).
4. Assist in the administrative duties associated with network control operations in accordance with Access Agreements, Queensland Rail standards and policies and other regulatory requirements.
5. Learn the regulatory obligations, policies and relevant standards and guidelines relevant to the Network Control environment.
6. Assist in gathering and collating information for input into relevant databases and recording systems.
7. Perform other duties as directed by delegated managers.

Additional Factors

The appointee will be required to :-

- Comply with Queensland Rail's Code of Conduct;
- Observe all legal and safety obligations of the organisation;
- Undertake rostered shiftwork;
- Work in an autonomous manner under broad guidelines given by Train Control Leaders and the RMC Leadership team;
- Take up an appointment in the Rail Management Centre after achieving competence.

Position Description



What is the key selection criteria

1. Substantial level of planning, analytical and information processing skills together with skills in maintaining vigilance and selective attention in complex situations.
2. Substantial level of problem solving and decision making skills.
3. Substantial level of emotional resilience and skills in responding constructively to others in a complex work environment.
4. Substantial level of people skills together with substantial skills in oral and written communication.
5. Substantial level of skills in processing, retaining and applying knowledge pertaining to safety and business issues.
6. Sound skills in operating PC applications.
7. Knowledge of and willingness to commit to and work within Queensland Rail's Values and Behaviours.

Pre-employment Checks:

Not Applicable

Psychometric Assessmt SCW

Health, Safety and Environment Responsibilities

Comply with the overarching document called Health, Safety and Environment Responsibilities MD-11-6843 located in the Safety and Environment Management System.

Personal Protective Equipment needs:

Refer to relevant business instructions.

Safety Publications

Refer to relevant business instructions.

Please Note:

Queensland Rail has a random alcohol and other drug testing program.
Testing can occur anywhere, at any time, on any day.