

# Position Description



Position Title	<b>Specialist Rail Trainer (Structures)</b>
Position No	00054431
Delegation Level	006
Job Designation	Training Officer
Organisational Unit	Technical Rail Training SEQ Safety Risk & Assurance
Work Centre	Gladstone
Position Type	Permanent
Rail Safety Worker	Yes
Medical Fitness Standard	NHS Cat 3 ATTP
Performance Plan Type	Tech Professional Expert
Shiftworker	No
Classification (Range)	AS5 .1 - AS5 .4
Pay Scale Type	ASPT
Reports to Position	Team Leader Technical Rail Training

## QUEENSLAND RAIL VALUES:

1 Queensland Rail - We do better together  
Treat others with respect - We appreciate everyone's contributions and differences  
Empower our people - We have confidence in our people  
Act Safely - We work safe, to go home safe  
Make a positive difference - We learn from today, to improve tomorrow

## Position Purpose

To prepare and deliver technical specialist rail training and associated assessment (both classroom and field-based) and support activities to ensure Queensland Rail employees and contractors are safe, competent to perform their role, and compliant with legislative, regulatory and Enterprise requirements.

## Position Responsibilities

1. Prepare and deliver training programs and assessment activities in accordance with relevant and approved capability and competency frameworks, relevant legislative, regulatory or Enterprise requirements, appropriate trade qualifications/certifications, and Safeworking specification, if applicable.
2. Provide technical, specialist knowledge and information to support the design, development, review, and maintenance of learning packages and resources that comply with relevant quality and assurance standards and specifications, and all relevant legislative, regulatory and Enterprise training requirements and competency frameworks.
3. Assess and record learners' knowledge and understanding of learning content utilising agreed assessment methods, and provide to the relevant RTO and other regulatory bodies as required.
4. Complete LMS trainer and assessor data entry and maintain records of training and competency activities in relevant records management systems.
5. Support efficiency and effectiveness in learning practices by challenging traditional thinking and participating in the adoption of the 70:20:10 learning model and the application of contemporary learning solutions.
6. Build and maintain positive, effective relationships with managers

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and learners to facilitate their understanding of 70:20:10 and to promote a culture of continuous learning.

7. Maintain training and Structures Inspector competence through professional development, and industry currency as outlined in the Training Framework - Structures.

## **Additional Factors**

The appointee will be required to :-

- Comply with Queensland Rail's Code of Conduct;
- Observe all legal and safety obligations of the organisation;
- Be available to travel;
- Be required to work with little direct supervision and perform work outside normal working hours if required.

## **What is the key selection criteria**

1. High level of skill and capability in planning and delivering effective Rail Structures, specialist learning programs to achieve targeted learning outcomes that meet client needs, expectations and compliance requirements.
2. Extensive knowledge in the specialist rail discipline of Structures.
3. High level of interpersonal, consultation, and negotiation skills.
4. High level of planning and organisational skills with regard to the implementation of training and assessment plans and programs.
5. High level of skill in problem solving to influence effective decision making.
6. Substantial knowledge of the Australian Quality Training Framework (AQTF), adult learning concepts and evaluation, and training processes relevant to vocational, post-compulsory education and training within an RTO.
7. Substantial skills in PC based applications and relevant corporate databases and records management systems.
8. Knowledge of and willingness to commit to and work within Queensland Rail's Values and Behaviours.

## **Pre-employment Checks:**

Not Applicable

## **Health, Safety and Environment Responsibilities**

Comply with the overarching document called Health, Safety and Environment Responsibilities MD-11-6843 located in the Safety and Environment Management System.

## **Personal Protective Equipment needs:**

Refer to relevant business instructions.

## **Safety Publications**

Refer to relevant business instructions.

## **Please Note:**

Queensland Rail has a random alcohol and other drug testing program.  
Testing can occur anywhere, at any time, on any day.