

Position Description



Position Title	Principal Rail Operations Integrator
Position No	00077345
Delegation Level	006
Job Designation	Adviser
Organisational Unit	Strategic Integrated Planning Strategic Integ Ops Planning & Assurance
Work Centre	Brisbane
Position Type	Permanent
Rail Safety Worker	No
Medical Fitness Standard	Refer to relevant business instructions.
Performance Plan Type	Team Member - PPR
Shiftworker	No
Classification (Range)	AS7 .1 - AS7 .4
Pay Scale Type	ASPT
Reports to Position	Manager Strategic Integrated Planning

QUEENSLAND RAIL VALUES:

1 Queensland Rail - We do better together
Treat others with respect - We appreciate everyone's contributions and differences
Empower our people - We have confidence in our people
Act Safely - We work safe, to go home safe
Make a positive difference - We learn from today, to improve tomorrow

Position Purpose

Develop and maintain strategic plans, frameworks, assessments and information briefs relating to Queensland Rail's operational service delivery, (including its integration with major projects and activities), in support of the development and execution of corporate and strategic planning artefacts. Ensure operational alignment of Queensland Rail projects and initiatives with Government and inter-agency Integrated Transport Planning strategies, policies, planning, projects and legislation.

Position Responsibilities

1. Develop and execute strategic operational planning initiatives to service strategic and / or corporate planning objectives or inter-agency requests.
2. Leverage the outcomes and insights from strategic operational planning artefacts to inform and contribute to Queensland Rail's Vision, Purpose and Strategic and Corporate Plan.
3. Develop, establish and execute project management frameworks and processes, including project schedules, budgets and risk management to effectively manage the delivery of the project objectives and milestones.
4. Support the management of IOP Strategic Integrated Planning resources, including the development, management and negotiation of contractual and procurement strategies to engage and commission external service providers, where required.
5. Monitor and support the implementation of all project activities of contractors, consultants and internal service providers in relation to progress, cash flow and work quality to ensure they are completed to required standards, within programme and budget constraints.

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6. Develop and maintain effective relationships with Queensland Rail business units and projects / programs to facilitate evidence based strategic, tactical and operational decision making in alignment with strategic operational planning outcomes, and support the effective delivery of objectives and milestones set out in the strategic operational planning artefacts.
7. Develop and maintain Strategic Integrated Planning reports for GMs, the ELT and relevant governance forums and support cross functional discussions at officer and executive level.
8. Support Queensland Rail representatives at relevant government bodies, industry associations and other stakeholder groups to influence direction to support Queensland Rail's Vision, Purpose and Strategic and Corporate Plan.

Additional Factors

The appointee will be required to :-

- Comply with Queensland Rail's Code of Conduct;
- Observe all legal and safety obligations of the organisation;

What is the key selection criteria

1. High level of skill in the application of project management methodologies within a multidisciplinary project management environment in accordance with recognised best practice project management methods.
2. High level of skill in the application of conceptual, analytical and structured problem solving techniques for the purposes of forecasting, modelling and reporting, to support the development of strategic planning artefacts.
3. Substantial level of skill in strategic, tactical and deployment planning in a diverse range of rail operation disciplines.
4. Substantial level of skill in developing and managing budgets for multi-disciplinary projects.
5. Substantial knowledge of procurement processes, contract administration and design requirements associated with project works.
6. Substantial level of communication and negotiation capabilities with the ability to maintain strong working relationships with a diverse range of stakeholders.
7. Knowledge of and willingness to commit to and work within Queensland Rail's Values and Behaviours.

Pre-employment Checks:

Not Applicable

Health, Safety and Environment Responsibilities

Comply with the overarching document called Health, Safety and Environment Responsibilities MD-11-6843 located in the Safety and Environment Management System.

Personal Protective Equipment needs:

Refer to relevant business instructions.

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Safety Publications

Refer to relevant business instructions.

Please Note:

Queensland Rail has a random alcohol and other drug testing program.

Testing can occur anywhere, at any time, on any day.