

Position Description



Position Title	TSD Performance Officer
Position No	00085221
Delegation Level	006
Job Designation	Officer
Organisational Unit	SEQ Roster Centre Train Service Delivery
Work Centre	Brisbane
Position Type	Permanent
Rail Safety Worker	No
Medical Fitness Standard	Refer to relevant business instructions.
Performance Plan Type	Team Member/Tech Prof
Shiftworker	No
Classification (Range)	AS5 .1 - AS5 .4
Pay Scale Type	ASPT
Reports to Position	TSD Resource Planning Team Leader

QUEENSLAND RAIL VALUES:

- 1 Queensland Rail - We do better together
- Treat others with respect - We appreciate everyone's contributions and differences
- Empower our people - We have confidence in our people
- Act Safely - We work safe, to go home safe
- Make a positive difference - We learn from today, to improve tomorrow

Position Purpose

To perform deep dive analysis in regard to Train Service Delivery (TSD) performance, assisting in the development of business information and preparation of reports that measure and contribute to the success of the Train Service Delivery Objectives.

Position Responsibilities

1. Perform deep dive analysis to identify trends and opportunities to improve business performance.
2. Work together with key stakeholders to deliver insightful performance information to assist with measuring the success of the Train Service Delivery Vision and Strategic Objectives.
3. Effectively utilise TSD Performance Management solutions and identify opportunities to improve business practices.
4. Contribute to the analysis required for Executive papers, presentations and other documentation in support of strategy development, benchmarking, planning and performance measurement.
5. Contribute to compliance and regulatory reporting, in accordance with the enterprise reporting governance framework.
6. Collaborate with other teams in citytrain to ensure the integration of strategic, benchmarking and performance analysis into relevant documentation.
7. Participate in and perform other team activities as required, including benchmarking, demographics, program management, strategy and operational plan development.

Additional Factors

The appointee will be required to :-
- Comply with Queensland Rail's Code of Conduct;



- Observe all legal and safety obligations of the organisation;

What is the key selection criteria

1. Substantial level of analytical skills, including the ability to consolidate large volumes of data and information into meaningful insights.
2. Substantial level of problem solving skills to interpret business performance and trends, provide meaningful insight, draw conclusions, identify improvement opportunities or highlight data management issues.
3. Substantial level of communication skills, including the ability to create targeted, effective reports which translate data into meaningful information and recommend solutions.
4. Sound level of skill in operating in a regulated business environment with emphasis on planning and governance.
5. Sound level of skill to apply strategic concepts in the development of enterprise performance frameworks, tools and products.
6. Knowledge of and willingness to commit to and work within Queensland Rail's Values and Behaviours.

Pre-employment Checks:

Not Applicable

Health, Safety and Environment Responsibilities

Comply with the overarching document called Health, Safety and Environment Responsibilities MD-11-6843 located in the Safety and Environment Management System.

Personal Protective Equipment needs:

Refer to relevant business instructions.

Safety Publications

Refer to relevant business instructions.

Please Note:

Queensland Rail has a random alcohol and other drug testing program.
Testing can occur anywhere, at any time, on any day.