

Position Description



Position Title	Senior Asset Planner
Position No	00086812
Delegation Level	006
Job Designation	Senior Project Scheduler
Organisational Unit	Access Integration SEQ Assets
Work Centre	Brisbane
Position Type	Permanent
Rail Safety Worker	Yes
Medical Fitness Standard	NHS Cat 4 Other (No Medical Required)
Performance Plan Type	Team Member/Tech Prof
Shiftworker	No
Classification (Range)	AS6 .1 - AS6 .4
Pay Scale Type	ASPT
Reports to Position	Manager Asset Planning

QUEENSLAND RAIL VALUES:

1 Queensland Rail - We do better together
Treat others with respect - We appreciate everyone's contributions and differences
Empower our people - We have confidence in our people
Act Safely - We work safe, to go home safe
Make a positive difference - We learn from today, to improve tomorrow

Position Purpose

Provide Asset Management services within Network SEQ to ensure the planning for Queensland Rail assets is carried out and captured through continuing development, implementation & usage of EAMS & integrated planning sourced from multi-disciplinary teams.

Position Responsibilities

1. Manage systems and processes required to support effective planning and reporting of production against plans as well as ensuring the Integrated Works Plan (IWP) is kept accurate and up to date.
2. Manage the collection, evaluation and integration of detailed plans and associated scopes of works across Network SEQ in co-operation with Planners, Schedulers and other service providers to produce and maintain the IWP.
3. Monitor productivity and asset performance against Key Performance Indicator's (KPI) and arrange action as necessary to achieve targets and promote continuous improvement.
4. Co-ordinate meetings with stakeholders to manage the coordination of asset and possession planning, scheduling and management, analysing conflicts and developing options to optimise asset maintenance and operational deliverability.
5. Integrate & coordinate all SEQ Asset access requirements for weeknight & weekend SCAS closures ensuring all possession plans, schedules and management activities deliver optimal project delivery, asset management & operational outcomes for Queensland Rail.
6. Identify opportunities to develop and implement EAMS process improvements and associated performance measures and provide assistance to system users through coaching and mentoring.
7. Build and manage constructive and collaborative relationships with key external and internal stakeholders including the interface

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between the Major Project, Asset Maintenance & the Corridor Access Management team to balance access demands across train operations, asset maintenance and capital projects.

8. Act as a point of escalation or mediation where risks arise with potential to impact business and or program objectives, including accountability for direct intervention.
9. Contribute to a high-performance culture focused on safety leadership, teamwork, stakeholder engagement, collaboration and achieving high-quality delivery and performance outcomes whilst building long term value for Queensland Rail.

Additional Factors

The appointee will be required to :-

- Comply with Queensland Rail's Code of Conduct;
- Observe all legal and safety obligations of the organisation;
- Operate in an autonomous manner by exercising initiative and independent judgement within policy guidelines set by the Manager;
- Attend further training as directed.

What is the key selection criteria

1. High level of skills in asset management processes and detailed planning, co-ordination and integration of planned activities across a diverse range of multi-disciplinary teams in an environment where requirements are conflicting and/or changing environment.
2. High level of skill in planning and preparing budgets, forecasting as well as evaluating and assessing performance.
3. High level of analytical, problem solving and decision making skills.
4. High level of skill in planning and prioritising workloads in order to meet deadlines, often in a high pressure environment.
5. High level of knowledge of railway civil, signaling and overhead traction systems.
6. High level of influencing, interpersonal, communication and negotiation skills.
7. Substantial level of skill in the use of computer systems in relation to asset management, time management, finance and reporting.
8. Knowledge of and willingness to commit to and work within Queensland Rail's Values and Behaviours.

Pre-employment Checks:

Not Applicable

Health, Safety and Environment Responsibilities

Comply with the overarching document called Health, Safety and Environment Responsibilities MD-11-6843 located in the Safety and Environment Management System.

Personal Protective Equipment needs:

Refer to relevant business instructions.

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Safety Publications

Refer to relevant business instructions.

Please Note:

Queensland Rail has a random alcohol and other drug testing program.

Testing can occur anywhere, at any time, on any day.